



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

NETAJI SATABARSHIKI MAHAVIDYALAYA

- Name of the Head of the institution **MR. MILINDA MAJUMDAR**
- Designation **Teacher in Charge**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **03216 231438**
- Mobile No: **9830135639**
- Registered e-mail **info@nsmashoknagar.ac.in**
- Alternate e-mail **nsmashoknagar@gmail.com**
- Address **Sahidbag, P.O.- Haripur, North 24 Parganas**
- City/Town **Ashoknagar**
- State/UT **West Bengal**
- Pin Code **743223**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **West Bengal State University**
- Name of the IQAC Coordinator **Dr. Papri Chakrabarti**
- Phone No. **9831263511**
- Alternate phone No. **9831263511**
- Mobile **9831263511**
- IQAC e-mail address **nsmiqac2021@gmail.com**
- Alternate e-mail address **nsmashoknagar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://nsmashoknagar.ac.in/wp-content/uploads/2023/01/NSM_AOAR_2020-21.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://nsmashoknagar.ac.in/wp-content/uploads/2021/10/Academic-Calendar-2021-22.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | C | 1.86 | 2019 | 09/08/2019 | 08/08/2024 |

6. Date of Establishment of IQAC

22/12/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-----------------------------------|-----------|----------------|-----------------------------|-----------|
| NA | NA | NA | NA | NA |

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.Implementation of Library automation with WEBOPAC software.
2.Seminars, webinars and programs on multi-dimensional aspects were organized. 3.Study-tours by different departments were conducted. 4 Career oriented course on mobile repairing was introduced. 5. Resource-sharing MOU was signed with Banipur Mahila Mahavidyalaya and Amdanga Jugal Kishore Mahavidyalaya for academic enrichment.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|--|
| 1. Library automation | Library automation was implemented with WEBOPAC facilities from June, 2022 |
| 2. Blended mode of teaching and learning | <ul style="list-style-type: none"> • Regular routine-wise online classes • Successful completion of syllabus of all courses • Timely sharing of e-materials and e-resources through college App, LMS and respective subject WhatsApp and Telegram groups. |
| 3. Seminars and programs | Seminars, Webinars and various student centric programs on diverse issues were organized. |
| 4. Study-tours | Different departments organized study-tours to inspire learning outside of the course curriculum. |
| 5. Career oriented courses | Career-oriented courses were introduced to enhance students' skills and employability. |

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|-------------------------------|--------------------|
| Governing Body of the college | 27/06/2023 |

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

| | |
|--|---|
| 1.Name of the Institution | NETAJI SATABARSHIKI MAHAVIDYALAYA |
| • Name of the Head of the institution | MR. MILINDA MAJUMDAR |
| • Designation | Teacher in Charge |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 03216 231438 |
| • Mobile No: | 9830135639 |
| • Registered e-mail | info@nsmashoknagar.ac.in |
| • Alternate e-mail | nsmashoknagar@gmail.com |
| • Address | Sahidbag, P.O.- Haripur, North 24 Parganas |
| • City/Town | Ashoknagar |
| • State/UT | West Bengal |
| • Pin Code | 743223 |
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| • Affiliated / Constitution Colleges | Affiliated |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | West Bengal State University |
| • Name of the IQAC Coordinator | Dr. Papri Chakrabarti |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Phone No. | 9831263511 | | | | |
| • Alternate phone No. | 9831263511 | | | | |
| • Mobile | 9831263511 | | | | |
| • IQAC e-mail address | nsmiqac2021@gmail.com | | | | |
| • Alternate e-mail address | nsmashoknagar@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://nsmashoknagar.ac.in/wp-content/uploads/2023/01/NSM_AQAR_2020-21.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://nsmashoknagar.ac.in/wp-content/uploads/2021/10/Academic-Calendar-2021-22.pdf | | | | |
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| Cycle 1 | C | 1.86 | 2019 | 09/08/2019 | 08/08/2024 |
| 6.Date of Establishment of IQAC | | | 22/12/2017 | | |
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| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| NA | NA | NA | NA | NA | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 4 | | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have | | | Yes | | |

| | | |
|---|------------------|--|
| been uploaded on the institutional website? | | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>1. Implementation of Library automation with WEBOPAC software. 2. Seminars, webinars and programs on multi-dimensional aspects were organized. 3. Study-tours by different departments were conducted. 4. Career oriented course on mobile repairing was introduced. 5. Resource-sharing MOU was signed with Banipur Mahila Mahavidyalaya and Amdanga Jugal Kishore Mahavidyalaya for academic enrichment.</p> | | |
| 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| | |
|--|--|
| Plan of Action | Achievements/Outcomes |
| 1. Library automation | Library automation was implemented with WEBOPAC facilities from June, 2022 |
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| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> • Name of the statutory body | |
| Name | Date of meeting(s) |
| Governing Body of the college | 27/06/2023 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2021-22 | 17/01/2023 |
| 15. Multidisciplinary / interdisciplinary | |
| In view of the fact that acceptance regarding NEP 2020 has come only in the month of May 2023, the Institution will strive towards implementing more multidisciplinary and interdisciplinary | |

courses in due time.

16.Academic bank of credits (ABC):

In view of the fact that acceptance regarding NEP 2020 has come only in the month of May 2023, the Institution will follow the guidelines prescribed by the affiliated university.

17.Skill development:

The college realizes that students should be introduced to skill development courses so that they can face job interviews/ business opportunities confidently after their graduation. To fulfil this target the college IQAC had initiated the Basic Computer Course for 3rd semester students with the introduction of the CBCS system. This year Career Counseling Cell and IQAC in collaboration with WEBEL have initiated a career-oriented training course. As the interest of the students is our priority we introduced a Certificate course on Mobile Phone Repairing as per their demand. After signing MoU with WEBEL, the three month Certificate Course on Mobile Phone Repairing started at the college campus in the month of April 2022 which ended in July 2022. At the end of the course an exam was conducted to test their ability on the basis of which certificates were provided to students. Though at the beginning 41 students enlisted their names for this course, but 21 students successfully completed it. We are satisfied that with the career-oriented course, the students got an avenue to be self dependent. After completion of the course we got positive feedback from students that they are earning money with their acquired skill.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As an institution of higher education, we follow the curriculum set by our affiliating university, WBSU. However the focus is on integrating ourselves with the Indian knowledge system in its varied forms. The class lectures are delivered in bilingual mode stressing on imparting the lectures in regional language. The students are allowed to write their answer scripts in Bengali language. The departments of Sanskrit and Bengali further harps on acquainting the students with the intricacies of these Indian languages. The Music department of our college combines theoretical classes with traditional Indian music. Furthermore, the institution encourages the students to speak and write in regional languages in various programs and wall magazines. Through educational tours our students get to embrace the confluence of Indian religions, traditions and varied customs.

The environment in NSM centers around integrating and promoting Indian arts, classical music and dance forms and diverse Indian languages to develop a tolerant and holistic approach among faculties and students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In view of the fact that acceptance regarding NEP 2020 has come only in the month of May 2023, the Institution will implement suitable methods to enhance Outcome Based Education (OBE).

20.Distance education/online education:

In the academic session of 2019-20, Netaji Satabarshiki Mahavidyalaya took a significant step by establishing a Distance Education Centre in collaboration with Netaji Subhas Open University. Primarily focusing on postgraduate courses, this center has been providing distance learning programs in five subjects, namely Bengali, English, History, Political Science, and Education. Spearheading the operations is Dr. Pradip Kumar Mandal, who serves as the dedicated Coordinator of Distance Education at our college. In the subsequent academic session of 2021-22, the center witnessed an encouraging response, with a total of twenty-four students enrolling in various PG courses offered by this initiative.

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 272 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 2405 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|-----|------|
| 2.2 | 1138 |
|-----|------|

| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | | |
|---|--|---------------------------|
| File Description | | Documents |
| Data Template | | View File |
| 2.3 Number of outgoing/ final year students during the year | | 563 |
| File Description | | Documents |
| Data Template | | View File |
| 3.Academic | | |
| 3.1 Number of full time teachers during the year | | 48 |
| File Description | | Documents |
| Data Template | | View File |
| 3.2 Number of Sanctioned posts during the year | | 48 |
| File Description | | Documents |
| Data Template | | View File |
| 4.Institution | | |
| 4.1 Total number of Classrooms and Seminar halls | | 18 |
| 4.2 Total expenditure excluding salary during the year (INR in lakhs) | | 4031239.95 |
| 4.3 Total number of computers on campus for academic purposes | | 48 |
| Part B | | |
| CURRICULAR ASPECTS | | |

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of the Academic session 2021-22 the college prospectus and academic calendar were published. Classes are held following the UG syllabus of WBSU and according to the college routine. Teachers regularly provide study materials to students. Conventional classroom teaching along with Experiential learning, E-learning, projects have formed a part of curriculum delivery. Students are encouraged to participate in different academic activities and awareness programs like educational tours, extempore, debate and quiz competitions, poster campaign, NSS programmes. Our library is enriched not only with more than 12000 books but has also been enabled with WEBOPAC facility this year. Our Librarian organizes student orientation program to aware the students about the library resources. To prioritize student progress, the College has signed MoU with neighboring colleges regarding resource sharing. Our institution has also focused on introducing career oriented Add-on course to make students self-dependent. One such unique attempt was the initiation of certificate course on mobile phone repairing. Students' Physical fitness is also prioritized for which the Physical education department plays an important role by regularly conducting sports and fitness activities.

| File Description | Documents |
|-------------------------------------|--|
| Upload relevant supporting document | View File |
| Link for Additional information | erp.nsmashoknagar.ac.in/IQAC/FLD_571_10_IQAC_45127.9189117284Routine_2021-22_odd_Sem.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college strictly adheres to the academic calendar of West Bengal State University with regard to teaching and conducting examinations of UG courses and programmes. In case of PG courses (Bengali, History, Education, Political Science and Geography) the academic calendar of Netaji Subhas Open University is followed. In the academic session 2021-22, because of partial lockdown and partly offline mode, the classes were arranged in blended mode. But for ensuring the safety of the students the CBCS examination

process was held in online mode as per WBSU guidelines. With regard to classes and evaluation process the college followed the instructions of WBSU and NSOU, with regard to UG and PG courses respectively.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2021/10/Academic-Calendar-2021-22.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

800 | 2405

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

800

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Protection of environment and sustainable use of natural resources is a significant part of the constitution of India. Keeping that

in mind our institution has taken some measures to aware our students about the environmental protection. Thus, various student awareness programs related to environmental degradation, celebration of World environment day etc. have been organized by the college. In the same way, robust efforts to promote fundamental rights like human rights, gender equality have been taken by our institution. In order to sensitize the students regarding these relevant issues, the college has initiated programs like celebration of Women's day, publishing students' e-magazines, conducting webinars and seminars etc. Apart from that the institution has also organized webinars on professional ethics and plagiarism which are the vital issues in the academia. The purpose is to sensitize the teachers and the students to develop an ethical approach towards research and study.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

155

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

| | |
|--|-----------------------|
| 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni | C. Any 2 of the above |
|--|-----------------------|

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | No File Uploaded |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

| File Description | Documents |
|-----------------------------------|--|
| Upload any additional information | View File |
| URL for feedback report | erp.nsmashoknagar.ac.in/IQAC/FLD_585_10_IQAC_45066.5521441358feedback_analysis.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2457

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

577

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Majority of the students of the college come from an underprivileged background and are first-generation learners. Naturally, quite a few of them struggle to get attuned to the learning at the undergraduate level. The teachers engage in interactive sessions during classroom teaching and distinguish between the advanced learners and slow learners and they are guided accordingly.

The process: The teachers take special classes beyond the central routine for the slow learners. The teachers give home assignments which are then duly checked. They also provide examples from everyday life to which the slow learners can relate which makes the lessons understandable, realistic and pragmatic. Evaluation in the form of examination and interaction is done. They involve the slow learners in the teaching-learning process. The advanced learners are further encouraged for higher studies and they are provided with advanced study materials for enhancing their knowledge. On the college website, links are provided through which students are informed about various relevant notices from time to time, details of examinations, admission related information etc. On the library page of the website, links have been given through which students are able to access study materials.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://drive.google.com/drive/folders/1w-uGU9OoMlDhI7-TtOjJeCwViPO-knre |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| | |
|--------------------|--------------------|
| Number of Students | Number of Teachers |
| 2405 | 48 |

| | |
|----------------------------|------------------|
| File Description | Documents |
| Any additional information | No File Uploaded |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Acknowledging students' voices as central to the learning experience, this institution is making sincere efforts to gradually deploy student-centric learning methods across all streams.

Methodologies: In the blended mode, apart from conventional teaching-learning methods, experiential learning methods were also adopted.

Faculty of Science: The Experiential teaching-learning methods adopted in the faculty of Science include:

- 1 In this academic session laboratory work was undertaken in the blended mode.
2. Paper / Model / Poster presentation in a blended mode.
3. An extensive Field-Work was conducted.
4. Learning through visual aids like ppts, documentaries, etc.

Faculty of Humanities: The Experiential teaching-learning methods adopted in the Faculty of Arts & Humanities include:

1. Relevant films and other audio-visuals were shown in online mode followed by an interactive session.
2. Students are encouraged to express their opinion and raise questions in the classes.
3. Students are provided with topics and they are inspired to prepare project reports on varied topics.
4. Extensive study-tours were conducted by various departments to

provide them with greater understanding.

During offline classes participative learning methods such as group discussion, debates, excursions etc. were followed. Normal laboratory work resumed in the faculty of Science as offline classes started.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | https://nsmashoknagar.ac.in/# |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become a vital component to facilitate teaching-learning process. In the pandemic scenario ICT tools helped in bridging the distance and making learning possible. ICT has also made teaching-learning more interactive. At our college, there are specific ICT-enabled classrooms but they could not be used as our college was in the containment zone and was also used as a safe home for COVID-positive patients. Naturally, attendance at the college was prohibited. Our college used various ICT tools to reach out to the students. The Zoom platform was used for taking classes. Study material in the form of pdf, doc. and ppt documents were posted in specific groups through WhatsApp and Telegram and also in the college App .Webinars were organized by various departments and committees such as Career Counseling Cell, Cultural Committee etc. of the college in Zoom platform and they were streamed live on Youtube. The videos have also been uploaded on the YouTube channel of the college for benefit of the students and larger audience. Our college also shared study resources with other colleges with the help of the Telegram application. Students are also given access to N-List to ensure there is no dearth of e-resources.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://drive.google.com/drive/folders/12XGsNMge2J7f2nXdjWH0amPnPsjPD9hl |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

| completed academic year) | |
|--|---------------------------|
| 2.3.3.1 - Number of mentors | |
| 47 | |
| File Description | Documents |
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |
| 2.4 - Teacher Profile and Quality | |
| 2.4.1 - Number of full time teachers against sanctioned posts during the year | |
| 48 | |
| File Description | Documents |
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |
| 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count) | |
| 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year | |
| 1 | |
| File Description | Documents |
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

478

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university conducts end-semester examinations and the college organizes periodical internal assessments for the students. Continuous evaluation helps a student to develop a rigorous approach to their studies. In spite of the pandemic situation, the college, within its limited time and resources has strived to attain a transparent, regular internal assessment system.

The process: Examination Committee and Academic sub Committee assists in this regard. The college has tried to include all the students in departmental WhatsApp groups where all the notifications regarding internal examination are notified. The mentors have played a vital role in reaching out to all the students. Notifications are also given in the college App. In practical subjects, the students appear examination with their cameras turned on and under the vigilance of teachers. The evaluation process is kept strictly time-bound. The answer scripts (in .pdf file) are then mailed in the respective email ids of the departments. These answer scripts are then duly checked and shown to the students so that they can rectify their mistakes, as pointed out by the teachers, in the future.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://nsmashoknagar.ac.in/general-notice.php |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examinations were taken meticulously and the lessons assigned for the internal examinations were taught at the beginning so that students get sufficient time to prepare themselves. Study material and question patterns were provided. The internal examinations were taken online even when offline classes started according to the instruction of the university. In case of any grievances regarding internal examinations on part of the students, the concerned mentor of the student informs the Principal who thereby takes necessary steps to redress such grievances. The college has formed a grievance redressing cell which also looks into all examination-related grievances. The cell, however, only comes into play if the department fails to redress the grievances of the students. In addition, parent-teacher meet was held periodically and the responses were discussed and documented.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://nsmashoknagar.ac.in/general-notice.php |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program-specific outcomes, and course outcomes for all programs offered by the institution are stated and displayed on the college website. The primary objective of a specific course was communicated and explained to the students by the faculty members through a live orientation programme streamed on the college YouTube channel at the beginning of the session. The website of the college is comprehensive and is maintained by a professional web operator. The courses taught in the college, the facilities provided to the students, and the list of teaching faculties is given on the website. Regular updates are also provided to all concerned in relation to the courses. The prospectus provides all important and necessary information about all the programmes and courses along with the programme codes, fee structure, and other relevant information.

| File Description | Documents |
|--|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023/01/Course-Outcomes_All_2021-22%20(1).pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the 2021-22 session, a continuous evaluation in online mode was effectively done. This also helped in assessing the progress and learning capacity of the students. A steady supply of study materials including audio and video lectures was an important part of the teaching process shared and these were shared through WhatsApp groups, Telegram groups and NSM App. Students were encouraged to access online study materials in NLIST and also those provided by the teachers who shared with them a list of free sites like DOAJ, DOAB etc. Through the structured Feedback System, final semester students were asked to express their opinions and suggestions about the institution, infrastructure, curriculum, faculty and the teaching-learning process. This feedback is carefully collected and analyzed and necessary steps were taken by the institution. The slow learners are given tutorial classes and study materials suitable for them. Students' webinars, projects and lectures by external experts complemented the teaching methods. The Career counseling Cell of our college motivates the students to participate in add-on courses. The students also regularly take part in co-curricular activities, NSS and various extension activities. The Students' Council also organized various programmes such as Blood Donation Camp, Cultural programmes etc.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

563

| File Description | Documents |
|--|---|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | https://nsmashoknagar.ac.in/wp-content/uploads/2022/05/GAZETTE%20SEM.VI%20EXAMINATION%202022%20for%20website%20academic%20report.pdf |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

erp.nsmashoknagar.ac.in/IOAC/FLD_585_10_IOAC_45066.5521441358feedback_analysis.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our college aspires to be an educational institution which , along with academic activities, trains students to be responsible citizens. Our students take part in regular extension activities to benefit the locality and people. Our NSS unit, in collaboration with our Extension Committee , organizes various programmes in the locality all the year round. In this academic session 2021-22, the world was slowly coming back to normalcy after the Covid-19 Pandemic. In this situation, our students were enthusiastically involved in activities related to health awareness, hygiene, as well as environmental awareness. On 1.12.2021, our students as well as NSS volunteers observed World Aids Day and leaflets were distributed among pedestrians. A special camp was arranged from 5.04.2022 to 11.04.2022 in our adopted village Gilapole. During these 7 days, the NSS Unit organized a free general health and eye checkup camp, and a tree plantation programme. They distributed exercise books , pen, pencil etc. among students of the village primary school, organized a cleaning programme in the village. Soap, sanitizers and camphor was distributed among about 50 families. They organized a survey among the village people about their problems. On the last day, a discussion session and cultural programme was arranged. They often act as volunteers in various govermental and university programmes and initiatives.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

703

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | No File Uploaded |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

2

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic as well as administrative sections are located in one building of the institution. On the ground floor, administrative section comprises of the Principal's room, student section with office, canteen, students council room. The institute has separate common rooms for male and female students with indoor entertainment facilities and also has a big playground. The entire college campus is a fully WiFi enabled campus. Currently, there are 17 classrooms with WiFi out of which two are equipped with ICT tools. Permanent ICT facilities are available in the seminar room. The institution has two laboratories associated with the Geography and Journalism & Mass Communication departments. The institution also has a separate computer laboratory. There are allotted rooms for both Netaji Subhas Open University (NSOU) and NSS activity. Every department has its own distinct space for departmental activity and student teacher interaction. Diverse books, magazines and journals are available in the central library. Almost all the departments have small departmental library to meet subject-specific requirements. The college provides Divyangjan and sick room facilities for students and teachers of the college. The college has sufficient space for expansion.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides various facilities to the students to participate in extra-curricular activities. The college has adequate facilities which are used for organizing various tournaments, sports meets, and regular indoor as well as outdoor games. Outdoor games like cricket, football, and volleyball are played in the large playground of the college. For indoor games, the options are table tennis, carrom etc. For students, sports equipments such as discus, shot-put, and javelin are available. Yoga and Bratachari classes are also arranged. The institution

inspires its students to develop a sense of art and culture. They are encouraged to participate in different cultural programs and also inter-college events from which they bring several accolades to the institution. The college NSS unit inspires students to participate in several social as well as environmental awareness programmes. Several cultural programmes were conducted in both online and offline mode in 2021-22 session including Rabindra Jayanti, Independence Day, Netaji's Birthday, Republic Day, International Mother Language Day, Basanta Utsav, Women's Day, World Environment Day.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for additional information | erp.nsmashoknagar.ac.in/IOAC/FLD_638_8_IOA_C_45067.5461473765Cultutal_Events_photo.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

907388

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software -- KOHA
- Nature of automation -- Fully
- Version -- 21.11.04.001
- Year of Automation -- 2022 (Fully)

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | View File |
| Paste link for Additional Information | erp.nsmashoknagar.ac.in/IOAC/FLD_644_8_IOA_C_45066.5784183642Koha_Server_Information.pdf |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

31840

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

2180

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities of the institution are periodically updated despite our limited economic resources. The institution has 86 computers out of which 48 are assigned for students' use and 35 for officials and departmental use. Out of these 48 computers, 19 computers are used for computer lab based subjects like Geography, Journalism & Mass Communication. A set of 24 computers are there in the Computer Centre of the college. The Central Library of this institution has 5 computers with internet facility for students and teachers. The institution has several printers, scanners, laptops, projectors, routers as well as CCTV cameras. These all are regularly updated and maintained through AMC signed with IT System & Solutions on yearly basis. The local cable operator serves to provide uninterrupted Wi-Fi connectivity in the campus.

The academic session 2021-2022 functioned in both the online and offline mode. The college makes sure that the IT related tools can be properly maintained and regularly updated for better services. The institution runs on two servers. Twenty computers, one laptop, two wireless audio cameras and one photocopy machine were

purchased in this session. At the beginning of the academic session, special arrangements were made to check IT facilities like projectors, computers, and printers which were not in frequent use during Pandemic breaks.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

86

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | No File Uploaded |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2048236

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In an educational institution building Infrastructure plays a very significant role as high-quality infrastructure improves the teaching learning process and students' progress which is the most important aim of any academic institution.

The building committee works on space management in the campus. It looks after the construction, maintenance of the college building and works through a tender system as per the standard norms.

General maintenance committee looks after various services like power supply, maintenance of electrical goods, air conditioning, water supply etc. The convenor of this committee oversees the repairing and upgradation related works done by contractors. The college has a power backup system.

Computer maintenance committee looks after the regular maintenance and timely upgradation of computers, printers, CCTV cameras and IT related tools. The company named "IT Systems and Solutions" also takes care of IT tools and CCTV cameras. Another company named "Infotech Lab" takes care of admission and financial accounting systems and has developed a dynamic and responsive website. The maintenance committee works with various agencies to ensure the uninterrupted services for the entire infrastructure.

The library of this institution has recently introduced WEBOPAC i.e. Online Public Access Catalogue which provides service to both the students and teachers to access the virtual list of books available in the library. Our entire library automation system is maintained by AVIOR Technologies Pvt. Ltd.

Laboratory Equipment/ Machinerries: Stock registers are kept for enlisting equipment and instruments.

| File Description | Documents |
|---------------------------------------|--|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | erp.nsmashoknagar.ac.in/IQAC/FLD_657_8_IQA_C_45067.5499561728amc_2021-22.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1491

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

565

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://erp.nsmashoknagar.ac.in/IOAC/FLD_64_11_IOAC_45067.74346030095.1.3%20institutional%20website%20link.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

251

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

251

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

36

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

63

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | No File Uploaded |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Representative (SR) plays a vital role in academic and administrative bodies/committees, acting as a crucial bridge between college authorities and students. They provide feedback on student matters and college affairs, representing and communicating the student's perspective.

SRs offer valuable feedback on co-curricular and extracurricular activities, encouraging student participation in cultural programs, departmental wall-magazine publications, NSS initiatives, self-defense workshops, and other student-oriented events. They collaborate with teachers to coordinate sports activities during the annual college sports meet. Additionally, they promote environmental awareness, personal health, hygiene, and cleanliness among students.

In meetings, student representatives make positive contributions, sharing insights and representing the student community. During the pandemic, they supported and assisted those in need, volunteering in a two-day vaccination camp organized by the West Bengal Government on behalf of the college.

The college organized various events in collaboration with students and faculty, cultivating a vibrant cultural ambiance on campus. NSS volunteers actively participated in COVID awareness programs, observed World AIDS Day, and engaged in the 'Students' Week' and student credit card distribution program initiated by the West Bengal Government.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_679_11_IOAC_45071.53102731485.3.2%20word%20file%20200%20words%20_.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association 'Ashoknagar Netaji Satabarshiki Mahavidyalaya Praktani' was established on July 23, 2019, and currently boasts a membership of over two hundred alumni. To maintain regular contact with them, the college employs various digital media platforms, including a Facebook page and a WhatsApp group, enabling greater interaction between the college authority and the alumni. The alumni association remains engaged in virtual meetings as well.

During the pandemic, the association demonstrated its proactive approach by collecting funds to purchase essential items such as masks and sanitizers. Additionally, they played a significant role in the successful execution of a two-day vaccination camp held on October 4th and 5th, 2021, which was sponsored by the West Bengal Government and organized by the college.

The alumni association members actively contribute as resource persons in different college departments, generously sharing their experiences and knowledge in their respective fields. The Department of Education, arranged an alumni platform named "BODHI," for interaction between alumni and current students. They organize seminars for students, this session they invited two former students, Azharuddin and Rajkumar Das to deliver informative lecture about post-graduation opportunities. They

contribute funds to encourage and motivate students within the department.

The active involvement of the alumni association in various academic matters and their multifaceted support greatly enhances the institution's pride.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://drive.google.com/file/d/1Lvwdz56uIhMBd8hA3bDXPhV9Ycq1mSuI/view?usp=drive_link |
| Upload any additional information | View File |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Netaji Satabarshiki Mahavidyalaya's governance reflects a strong alignment with the institution's vision and mission. Established with the aim of providing collegiate education to economically disadvantaged and minority community students, the college's governance structure is designed to cater to the diverse educational needs of its student population. The Governing Body, led by the Principal and comprising representatives from various stakeholders, plays a vital role in managing and regulating the institution. This participatory decision-making body ensures that significant decisions related to academics, finance, development, admissions, and administration are in line with the college's vision and goals. Netaji Satabarshiki Mahavidyalaya's vision focuses on providing quality higher education to economically disadvantaged students in the suburban area. It aims to empower students for research, higher education, and employment opportunities while fostering an interdisciplinary outlook and all-round personality development. The institution is dedicated to

creating a conducive learning environment with adequate infrastructure, promoting dedication, discipline, and intellectual achievements. Cultural activities are actively encouraged to help students appreciate the rich cultural heritage of the country. Additionally, the welfare of both staff and students is prioritized, reflecting the institution's holistic approach to education. Through its governance practices, Netaji Satabarshiki Mahavidyalaya demonstrates a strong commitment to realizing its vision and mission, ensuring that every aspect of the institution's functioning is in tune with its overarching goals and values.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/mission-vision.php |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Netaji Satabarshiki Mahavidyalaya (NSM) takes great pride in its mentoring system, which stands as one of the college's finest practices. This unique system pairs groups of students with faculty members at the beginning of their academic journey, fostering a participatory management approach that actively involves students, teachers, non-teaching staff, and the Principal. The primary objective of this mentoring system is to offer students guidance, practical advice, and comprehensive support, enabling them to flourish in their learning and personal growth.

When the global pandemic forced the closure of the college campus, the mentors at NSM took extra precautions to remain connected with their mentees. They utilized phone calls and virtual platforms to ensure regular interactions. Amidst the challenges faced by students, such as adjusting to online classes, utilizing digital resources, and dealing with personal issues, mentors went above and beyond to provide academic assistance, psychological support, and emotional resilience. Through regular supervision, students gained confidence in adapting to the new blended mode of education system and navigating online examinations. The impact of the mentoring system has been profound. It has played a pivotal role in preventing student dropouts by offering valuable career

counseling, improving class attendance, and informing students about various scholarship schemes provided by the State Government to meet their academic needs. The dedication and efforts of the mentors have undoubtedly made a lasting impact on the students' educational journey at Netaji SatabarshikiMahavidyalaya.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the 2021-2022 academic session, Netaji SatabarshikiMahavidyalaya (NSM) transitioned from online to blended mode, allowing face-to-face interactions and the resumption of regular academic and co-curricular activities. The implementation of a student-centric approach in education was shaped by the uncertainty and stress caused by the pandemic. NSM prioritised four goals to reduce student stress and foster an engaging learning environment:

First, it provided platforms for students to express their opinions and views through student-centric programs, fostering interaction with professionals and the development of personal perspectives.

Second, it offered experiences beyond classroom teaching through educational tours and field trips, enabling practical knowledge acquisition and broader understanding.

Third, it engaged students in social outreach programs and community services, nurturing empathy and accountability towards society and the environment.

Finally, it aimed to enhance student participation and involvement in college activities, fostering engagement, critical thinking, and skill development.

The practice itself centered around creating an enabling

environment for students to explore their capabilities, interests, and opinions. It integrated academic curriculum with co-curricular activities, organizing webinars, cultural events, and debates to educate students on diverse issues and encourage dialogue. While challenges persist, the institution remains committed to providing opportunities and support, continuously improving the learning environment and promoting holistic development.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2022/07/IQAC%20Report%2021_22.pdf |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Netaji SatabarshikiMahavidyalaya (NSM) operates in accordance with the regulations of the West Bengal State University and the directives of the West Bengal Department of Higher Education. The Governing Body, consisting of the President, government and university nominees, teaching and non-teaching representatives, and a student representative, is responsible for planning, performance review and policymaking. The Principal collaborates with the Governing Body to maintain an inclusive academic environment. The Principal, as the Head of the Institute (HOI), works with the Teaching and Non-Teaching Staff to oversee academics, admissions, and administration. Key academic decisions are made in consultation with the college IQAC and the Academic Sub-committee. Various statutory and non-statutory committees are formed under the guidance of the Governing Body and the Principal, ensuring quality assurance through the IQAC. The Librarian manages the daily operations of the library, while office management is handled by the Principal and the Head Clerk, supported by the Accountant, Cashier, Office Clerk, and Typist. The college has Grievance Redressal Cell, Anti-Ragging and Anti-Sexual Harassment Cells, which collaborate to ensure student well-being. Mentors and department heads act as conduits for student concerns, and these cells collect and analyze complaints and take appropriate actions. The college mentoring system serves as the first line of complaint resolution.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2021/05/committee.pdf |
| Link to Organogram of the Institution webpage | https://nsmashoknagar.ac.in/wp-content/uploads/2022/02/ORGANOGRAM-OF-NSM.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college authorities strive to meet the needs of their teaching and non-teaching staff as a gesture of appreciation for their dedication. Various measures, supported by the college administration, are implemented to assist employees in times of distress. Netaji Satabarshiki Mahavidyalaya offers the following benefits to its staff:

1. The institution has a Welfare Fund that provides interest-free loans to regular and casual employees. The loans are repaid through EMIs deducted from their paychecks. This facility has been utilized by several staff members, including casual non-teaching workers.
2. A Staff Cooperative Credit Society exists for teaching and non-teaching staff, offering low-interest soft loans.

Eligibility to join this society is limited to government-salaried employees. Female employees are entitled to six months of paid maternity leave, and both male and female staff members can avail Child Care Leave as per regulations.

3. Faculty members receive assistance in obtaining fellowships and have the flexibility of a work schedule when working on their Ph.D. thesis.
4. Faculty members are granted duty leave to participate in Refresher Courses, orientation programs, and short-term courses.
5. The college administration ensures timely promotions for faculty members.

These measures are implemented to support and benefit the teaching and non-teaching staff, acknowledging their contributions and ensuring their well-being.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college implements a performance-based appraisal method to evaluate the quality of faculty and the productivity of non-teaching staff. To ensure consistent progress towards qualitative goals, the IQAC (Internal Quality Assurance Cell) requests annual

appraisal reports from all teaching and non-teaching staff. The faculty evaluation is conducted through the Performance-based Appraisal System (PBAS), which is based on the UGC 2010 policy and subsequent revisions.

The PBAS for teaching staff focuses on three key criteria: teaching and learning evaluation, participation in co-curricular activities, and research contributions. Faculty members who meet the required benchmarks submit their papers for scrutiny as part of the promotion consideration process. The IQAC verifies the academic activities, and if they are found satisfactory, the Coordinator forwards the concerned promotion files to the Principal, who subsequently submits them to the Governing Body for final approval. Additionally, student evaluations are conducted to assess faculty effectiveness and the adequacy of college facilities.

For non-teaching staff, there is no certified PBAS. Instead, a self-evaluation format (Checklist) is used for quality assessment. The principal provides guidance and feedback to non-teaching employees based on their performance. After ten years of service, non-teaching staff becomes eligible for service benefits.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Netaji SatabarshikiMahavidyalaya conducts both internal and external financial audits to ensure transparency and accountability. Internal audits have been voluntarily conducted since 2013-14 by a registered chartered audit firm, enhancing financial evaluation. To ensure transparency, an annual external financial audit is conducted by a firm appointed by the Education Directorate of the Government of West Bengal. Internal and external audits were successfully completed until the financial year 2018-19. However, due to circumstances beyond our control, the external audit for the financial years 2020-21 and 2021-22 could not be completed. We have been in constant communication

with the Education Directorate, awaiting their response regarding the designated chartered firm. The delay in designation may be attributed to the ongoing pandemic situation, causing disruptions in regular processes. Despite the pending external audit, our college has maintained accurate accounts and stands fully prepared to undergo the audit once the Government designates a chartered firm. We have maintained open lines of communication and expressed our willingness to cooperate fully with the relevant authorities. In response to audit objections, the institution forms a committee to review and address the issues. The committee collaborates with auditors, investigates concerns, and takes timely actions for resolution and compliance.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This report presents an overview of the mobilization and approximate allocation of funds for the academic session 2021-22. The budget statement provides valuable insights into how the funds were distributed and utilized for infrastructure augmentation, maintenance of academic and physical facilities, and other expenditures. For the session 2021-22, a total budget of 2,000,000 Rs was allocated for infrastructure augmentation in the college.

This allocation aimed to enhance the overall campus infrastructure and facilities, improving the learning environment for students and staff. Out of the allocated budget, 907,388 Rs was expended on infrastructure augmentation. This expenditure included the renovation, and minor update of various academic and administrative buildings, as well as the purchase of equipment and technology to support the educational process. Due to the lockdown imposed as a result of COVID-19, it was not possible to utilize the remaining funds allocated for infrastructure augmentation. An amount of 1,113,884 Rupees was spent on the upkeep of academic spaces, laboratories, libraries, and other related facilities. Furthermore, a sum of 934,352 Rs was utilized to ensure the maintenance and proper functioning of physical facilities. Apart from the infrastructure and facility-related expenses, the college also incurred other expenditures amounting to 778,231 Rs. These expenses may include administrative costs, faculty development programs, student welfare initiatives, and other miscellaneous expenditures essential for the smooth functioning of the college. The data presented in this report for the academic session 2021-22 demonstrates the commitment of the college to enhancing infrastructure and maintaining academic and physical facilities.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Library Automation:

Netaji SatabarshikiMahavidyalaya (NSM) has automated its library using Open ILMS Koha on Cloud, including data migration. Avior Technology, the vendor and Koha service provider, introduced this Open-Source Software to enable effective library management. Koha is an Open Source Integrated Open Library Management System (ILMS) known for its comprehensive functionality, multilingual OPAC, and global recognition. The automation process with Koha modernized the college library, offering features like web-based interface, full-text searching, Google jacket integration, barcode and RFID

compatibility, and more. Koha empowers the library with a fully-featured circulation system, flexible reporting, and the ability to choose cataloguing methods. Tasks such as issuing and returning books are now streamlined, and users receive email notifications. The introduction of smart card facilities further enhances the library's services, providing a seamless user experience.

Blended learning and Online Feedback System:

The college has embraced blended learning, combining online and in-person elements to create a flexible educational experience. An online feedback system empowers students and parents to provide valuable insights and suggestions on teaching methods, resources, and support. This feedback drives improvements, creating a responsive learning environment. Collaboration between students, parents, and the college administration fosters shared responsibility. Anonymity ensures honest feedback, enabling participants to freely express their thoughts. Data-driven decisions enhance teaching methodologies, curriculum design, and support services, adapting to the post-COVID era. The college's commitment to a high-quality educational experience is evident in its adoption of blended learning and online feedback system.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsm-opac.kohacloud.in/ |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Netaji SatabarshikiMahavidyalaya upholds its commitment to continuous improvement and the delivery of high-quality education. This dedication is demonstrated through the rigorous evaluation and enhancement processes facilitated by the Internal Quality Assurance Cell (IQAC), in accordance with UGC norms. The IQAC serves as a dedicated body responsible for overseeing the institution's academic practices, ensuring their effectiveness and alignment with student needs. Through regular assessments, the IQAC evaluates the teaching-learning process, striving for its efficiency and engagement. Administrative methodologies are also critically examined, aiming to streamline operations and improve overall efficiency.

Moreover, the IQAC at Netaji SatabarshikiMahavidyalaya actively fosters a research culture within the institution. Collaborating with various departments, the IQAC organizes workshops and seminars that exemplify high quality and promote inclusivity among academic stakeholders. These events cover diverse topics, encouraging multidisciplinary participation from both students and faculty members. Additionally, the IQAC supports faculty development through training programs, including Orientation Programs and Refresher Courses. By keeping faculty members up-to-date with current trends in their fields, the IQAC ensures the overall enhancement of the institution's quality.

The efforts of Netaji SatabarshikiMahavidyalaya's IQAC team in nurturing a research culture and providing opportunities for professional growth significantly contribute to the academic development and success of both faculty and students. Their commitment fosters a vibrant learning environment that equips students to excel in their academic pursuits and future endeavors.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2022/07/IQAC%20Report%2021_22.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Paste web link of Annual reports of Institution | Nil |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution being a co-education college has always remained sensitive and has inculcated measures to ensure social, political, economic empowerment and security of all its students with special emphasis on the girl students. To ensure a safe campus and a secured environment the college maintains the following initiatives

1. Two experienced gatekeepers are stationed who checks the identity cards of all students before granting admittance.
2. The entire campus is under CCTV surveillance.
3. Separate washrooms for male and female students in every floor and one divyangjan washroom in the ground floor.
4. Internal Complaints Cell together with Anti- sexual harassment cell to address issues on harassment within the campus.
5. A fulltime lady attendant for girl students to seek help in need.
 - Counseling: Post pandemic the return of normal academic activities has brought along new kind of uncertainty among the students for which personal counseling and mentoring has proved to be very effective. Gender sensitization and awareness program to address issues of gender identity along with workshop on mental health were organized to help the students develop positive attitude towards life.

- **Common Room:** The College has two vibrant common rooms for boy and girl students equipped with indoor games. Dedicated lady attendant is stationed at the girls common room.

| File Description | Documents |
|--|--|
| Annual gender sensitization action plan | erp.nsmashoknagar.ac.in/IOAC/FLD_713_5_IOA_C_45067.50758028557.1.1.pdf |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | erp.nsmashoknagar.ac.in/IOAC/FLD_713_5_IOA_C_45066.66511107257.1.1_new.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution undertakes various measures to manage the diverse forms of waste generated in the campus and organizes programs to spread awareness regarding waste management. Netaji Satabarshiki Mahavidyalaya has conceived to further its waste management initiatives by seeking assistance from Ashoknagar Kalyangarh Municipality. With their assistance we received dry and wet waste dustbins, waste management awareness posters. They have arranged for regular cleaning and proper disposal of the waste collected from the college. Our institution has planned to hold student awareness program on efficient waste management in collaboration with the municipality.

- **Solid waste management:** The huge volumes of waste are

managed with the help of college staff and students. There are approximately 20 dustbins for dry and wet waste in college ground which are used in various purposes separately.

- **Liquid waste management:** The liquid waste generated in toilets are disposed through proper sewage system.
- **E- Waste management:** A separate container is used to collect E-waste of college time to time. Awareness is generated among the students, teachers and the non-teaching staff to dump their personal e-waste into the bin. Our vendor, Titas Computers has taken up the responsibility of managing e-waste materials for our institution.

| File Description | Documents |
|---|--|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | erp.nsmashoknagar.ac.in/IQAC/FLD_715_5_IQA_C_45067.54907596457.1.3_new.pdf |
| Any other relevant information | View File |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

| File Description | Documents |
|---|------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

A. Any 4 or All of the above

| 4. Ban on use of Plastic | |
|---|-------------------------------------|
| 5. landscaping with trees and plants | |
| File Description | Documents |
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above |
| File Description | Documents |
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | A. Any 4 or all of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Netaji Satabarshiki Mahavidyalaya values inclusionary practices at multiple levels including its admission policy, where students from diverse cultures, religion and socio-economic backgrounds are admitted. To promote inclusiveness and empower those in need the college efficiently facilitates various national and State Government Scholarships. The Minority and ST/SC/OBC Cell of NSM organized a one-day State Level Webinar on 'Awareness Programme on Central and State Scholarships' to educate our students about various scholarships and support structures.

With an understanding that divisiveness and intolerance are detrimental to symbol of unity we aim to promote, protect and celebrate cultural, regional, linguistic, socio-economic diversities through various programs in our college. The cultural programs organized at college remain specially sensitive to these issues. While Independence Day, Republic Day are celebrated to promote national unity and harmony we provide equal opportunities to the students to showcase the cultural activities of their respective communities. Linguistic diversity is promoted by celebrating International Mother language Day and also the students are encouraged to write for departmental magazines and projects in Bengali and English. The NSS volunteers along with the teachers works hard for the development and upliftment of the economically and socially backward residents of the adopted village at Gilapole.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution has been committed to educating our students and employees as constitutionally aware citizens sensitized to their Fundamental Rights and Duties.

Our students have been attending youth parliament sessions regularly and achieving successful results too. Through this they understand the constitutional rules and obligations as well as citizens' rights in the process.

NSM has an active National Service Scheme (NSS) unit where students engage in community service programmes. To promote the ideal of the Swachh Bharat Abhiyan, the NSS team organises cleanliness drives like Swachhta Pakhwada. International Yoga Day is observed where our students showcase various yoga asanas and spread the benefits of yoga for betterment of mind and body.

Along with such activities the college celebrates the National Voter's Day to encourage greater number of young voters to cast their votes in the elections. The department of Political Science celebrates the Constitution Day as a way of engaging the students in understanding the spirit and nuances of our constitution. International Women's Day is celebrated in the institution to highlight equal rights and opportunities for women and to educate the students about equal respect and dignity as vividly enshrined in Rights to Equality and Freedom in the Indian Constitution.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code | D. Any 1 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognizing the momentous contributions of historical figures to freedom and justice, likewise, inspires the youth. NSM observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways. From its very beginning, Netaji Satabarshiki Mahavidyalaya has maintained a balance between the academic pursuits and the cultural activities including celebration of national festivals and birth / death anniversaries of the great Indian personalities. The return of normal situations post covid the programs and celebrations became vibrant with the physical presence and participation of students and faculty. The programs were held in the spirit to uphold the cultural heritage and to spread awareness amongst the students and staffs regarding various national and international commemorative days. Post pandemic the programs were celebrated with great enthusiasm and provided an opportunity of togetherness after the long period of social distancing. Annual report of the various programs and events

organized by the institution to celebrate important commemorative days is duly maintained.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: A Student Centric Approach to Develop a Holistic Environment

The 2021-2022 academic session was conducted in blended mode whereby the receding impact of the pandemic witnessed a return of offline mode of academic activities in the institution. the aim of the practice was to enable the students to imbibe a holistic experience. The institution stressed on arranging educational tours for all honours departments to relevant places to provide the students an opportunity to gather real experiences and develop new ideas and opinions. There was a conscious effort to arrange for diverse student centric programs with dual aim of creating awareness and enhancing student participation to boost their confidence.

Title of the Practice: Library Automation

The institution also took measures to introduce a fully automated library. The sole purpose of library automation in Netaji Satabarshiki Mahavidyalaya isto satisfy needs of both teachers and students in the information and technology dominated scenario. As the college is situated in a rural area and majority of the students come from economically weak families, the automation process helps them in a great way to secure the needed resources through online facilities. The process has made the system easier to access. Besides, it improves Cataloguing and have systemized data collections.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Vision, performance and thrust of the institution:

The establishment of the college, Netaji Satabarshiki Mahavidyalaya, was the fulfillment of a dream long cherished by the eminent personalities and educationists of the township. The teaching-learning and evaluation and infrastructure of the college are conducive to academic upliftment. The results of university examinations speak for our attainment despite being saddled with shortage of funds, manpower and infrastructure. The college has earned a name among the higher education-seekers who from far-flung areas seek admission to graduation course of BA & BSc. The minority and backward class students comprise the larger portion of the roll-strength and, thus, it is our responsibility to reach out to these students and support their aspirational need. The mentoring system maintains constructive communication with the students to address various issues faced by the students from academic to personal level with an empathetic approach.

Students of this college earn distinction regularly in university examinations as teachers and college authority prioritize academic progress. Even in the blended mode of teaching, which ensued in the present academic session the performance of our students have been commendable. Our students are also encouraged to develop themselves in co-curricular activities. They are motivated to participate in inter-college, district and state level competitions to learn from the experiences. The thrust of this institution is aimed at making it a center of quality education through an all-round development.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- **Infrastructural development**

The institution is planning to build new classrooms to accommodate the scheduled classes and the training-based classes. Construction of an auditorium is necessary to organize various programs.

The institution is also aiming to enhance and upgrade its ICT facilities This will help to promote digital culture.

Introduction of skill based and career oriented courses

To cater to the interest and need of the students, the institution has planned to implement a new job centric Skill Enhancement Course beyond those mentioned in the WBSU syllabus. A course on Spoken English will benefit the students immensely.

In addition to the above details, the institution has conceived to introduce a skill based add-on course on Beautician and Bridal Make-up. There is a plan to introduce this course for the local community.

Promotion of Green Initiatives

A continuous dedicated effort is to be given to raise awareness and conduct programs regarding sustainable development and efficient waste management in collaboration with Ashoknagar Kalyangarh Municipality.

- **Enhancing Community and Society Outreach initiatives**

The institution firmly believes in deepening its connection with the community. There is a plan to propagate Adult Literacy and awareness program in the backward areas by teachers as a part of Extension Activities. The institution has also planned to provide its infrastructure and facilities to a noble initiative of Varsa Academy (a non-governmental organization) to run free tutorial classes for students of 11th and 12th standard residing in the locality after the college hours for five days a week.