



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

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|--|--|
| 1.Name of the Institution | Netaji Satabarshiki Mahavidyalaya |
| • Name of the Head of the institution | Dr. Milinda Majumdar |
| • Designation | Teacher In Charge |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 9830135639 |
| • Mobile No: | 7001278933 |
| • Registered e-mail | info@nsmashoknagar.ac.in |
| • Alternate e-mail | nsmashoknagar@gmail.com |
| • Address | Sahidbag, P.O. Haripur |
| • City/Town | Ashoknagar |
| • State/UT | West Bengal |
| • Pin Code | 743223 |
| 2.Institutional status | |
| • Affiliated / Constitution Colleges | Affiliated College |
| • Type of Institution | Co-education |
| • Location | Semi-Urban |
| • Financial Status | UGC 2f and 12(B) |

- Name of the Affiliating University **West Bengal State University**
- Name of the IQAC Coordinator **Dr. Antara Chowdhury**
- Phone No. **9744984054**
- Alternate phone No. **9744984054**
- Mobile **8777697985**
- IQAC e-mail address **iqac@nsmashoknagar.ac.in**
- Alternate e-mail address **iqacwef01092023@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/AQAR%202022-23.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Academic%20Calendar%202023-2024.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|----------------|----------|-------------|-----------------------|-------------------|-------------------|
| Cycle 1 | C | 1.86 | 2019 | 09/08/2019 | 08/08/2024 |

6. Date of Establishment of IQAC

22/12/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------------|---------------------------------|----------------------------------|-----------------------------|------------------|
| Department of Higher Education | Assistance for furniture | Government of West Bengal | 2023 | 34,35,865 |

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Holding various seminars and workshops including international seminars on cross cutting issues.

Introducing various certificate courses for students of all semesters with a view to enhance their soft skills and ethical values.

The IQAC encouraged educational tours and exhibitions in all departments to provide students with hands-on learning and an inclusive education.

To propagate social values as well as ecological awareness in our students, the IQAC has initiated several social outreach programmes and green activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|---|--|
| <p>Creating various activities like seminars and workshops, including international seminars on cross-cutting issues.</p> | <p>International Seminar on Bengali poet Michael Madhusudan Dutta (remembrance of his double birth centenary), Special Lecture, and Students' Seminar and Workshop on various Contemporary Issues.</p> |
| <p>Organizing various certificate courses for students of all semesters to enhance their soft skills and ethical values.</p> | <p>Literature and Performing Art ('???????? ? ????????? ?????????? ??????????'), Soft Skill, Research Methodology, 'Tools and Techniques in Geomorphic Studies', 'Mindful Living: Cultivating Values of Well-Being'</p> |
| <p>Organizing educational tours and exhibitions in all departments to provide students with hands-on learning and an inclusive education.</p> | <p>Excursions are held at Barakpur's historical and cultural places, Natya Para of Ashoknagar, Victoria Memorial, Nandan, and its surroundings, the Asiatic Society Library, Calcutta University Library and College Street, Alipore Museum and Netaji Bhaban Museum. Three Departments organized exhibitions for students whose experience enhances the ability to not become anxious and instead approach finding the best possible solution to help the students face major challenges in later life.</p> |
| <p>Organizing several social outreach programs and green activities to propagate social values and ecological awareness in our students.</p> | <p>Green Club (the college club formed with teachers and students) started from this session. NSS Unit, Committee of Extension Activity, and Green Club organized various programs like wall magazines on social and physical environment published [SWACCHA (an initiative of NSS) and ABYAYA (an initiative of Green Club),</p> |

| | |
|---|---|
| | <p>'Swacchata hi Seva' campaign to observe Mahatma Gandhi's 154th birthday, Blankets were distributed amongst underprivileged villagers of Gilapol and Keotsa village under Srikrishnapur-Noorpur Gram Panchayat of Ashoknagar Assembly Constituency, special camp at adopted Gilapol village to make our students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Tree Plantation etc.</p> |
| <p>The introduction of the online student profile mapping portal enables the institution to hone students' strengths and overcome their weaknesses.</p> | <p>Profile mapping was introduced for mentoring students with the expectation that it would help them better understand and solve their problems.</p> |
| <p>Progression of Local Area Research (LAR) projects</p> | <p>The research has helped our students develop an empathetic approach toward the local people and their issues.</p> |
| <p>Infrastructural augmentation for the teaching-learning environment</p> | <p>New almirahs, cabinets, benches, chairs and tables were purchased from the fund sanctioned on 01.11.2023 by the West Bengal Govt, Higher Education Department and distributed to all the departments, 2 new classrooms were built during the current year which would allow more flexibility to the academic environment of the college, started working on the auditorium on the top floor, A seating arrangement for the guardians of the Divyangjan students under a shade has been made just outside the college, three new water purifiers with chillers and the repair of two old purifiers in order to ensure</p> |

| | |
|---|--|
| | <p>pure and clean drinking water, 26 CCTVs were installed in the college premises and shade of the outside garage to ensure a safe and secure environment for all students, Eight Air Conditioners were also installed in the library reading room and laboratories.</p> |
| <p>Implementation of a Learning Management System</p> | <p>Teachers give study materials to the students through the online portal, and students can access all those materials from the college's website.</p> |
| <p>Take the initiative to publish an online peer-reviewed college Journal</p> | <p>An online peer-reviewed multidisciplinary college journal, 'Scintia,' was published.</p> |
| <p>Active use of E-Governance</p> | <p>The HR portal was introduced in the previous session (2022-23), and in this session (2023-24), it was actively used to resolve the various issues of the institution.</p> |
| <p>Arranging more career-related programs</p> | <p>The Online Exam Portal was revamped, enabling students to practice and achieve better results in future career pursuits. Group discussions and mock interviews are arranged for the personality development skills of the students.</p> |
| <p>Feedback System for stakeholders.</p> | <p>Through the college website, the college obtains feedback on the curriculum and academic ambience from Students of different disciplines, Teachers, Alumni, and Employers.</p> |
| <p>Encouraging Alumni for various activities</p> | <p>A handicraft exhibition of Alumni was organized. Alumni of the Music department organized a reunion program.</p> |

| | |
|---|--|
| <p>Taking the initiative to sign more Memorandum of Understanding with various colleges and universities.</p> | <p>a) MOU was signed between Banipur Mahila Mahavidyalaya and Netaji Satabarshiki Mahavidyalaya on Sept 2023. b) MoU with Ramakrishna Mission Vivekananda Centenary College was signed on 27.11.2023. c) MOU was signed between North 24 Parganas Krishi Vigyan Kendra and Netaji Satabarshiki Mahavidyalaya on 07.02.2024. d) MOU was signed between Amdanga Jugal Kishore Mahavidyalaya and Netaji Satabarshiki Mahavidyalaya on 07.03.2024. e) MOU was signed between Sree Chaitanya College and Netaji Satabarshiki Mahavidyalaya on 30.03.2024. f) MOU was signed between Decent International Institute of Hotel Management (DIIHM) and Netaji Satabarshiki Mahavidyalaya on 11.05.2024. g) MOU was signed between Kultali Dr. B. R. Ambedkar College and Netaji Satabarshiki Mahavidyalaya on 14.05.2024. h) MOU was signed between Brainware University and Netaji Satabarshiki Mahavidyalaya on 15.05.2024. i) MOU was signed between Maheshtala college and Netaji Satabarshiki Mahavidyalaya on 16.05.2024. j) MOU was signed between DATA-Q and Netaji Satabarshiki Mahavidyalaya on 15.06.2024.</p> |
|---|--|

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|----------------|--------------------|
| Governing Body | 21/12/2024 |

14. Whether institutional data submitted to AISHE

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| • IQAC e-mail address | iqac@nsmashoknagar.ac.in | | | | |
| • Alternate e-mail address | iqacwef01092023@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year)) | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/AQAR%202022-23.pdf | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
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| 9.No. of IQAC meetings held during the year | 3 | | | | |

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| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
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|--|--|
| activities | Alumni was organized. Alumni of the Music department organized a reunion program. |
| Taking the initiative to sign more Memorandum of Understanding with various colleges and universities. | <p>a) MOU was signed between Banipur Mahila Mahavidyalaya and Netaji Satabarshiki Mahavidyalaya on Sept 2023. b) MoU with Ramakrishna Mission Vivekananda Centenary College was signed on 27.11.2023. c) MOU was signed between North 24 Parganas Krishi Vigyan Kendra and Netaji Satabarshiki Mahavidyalaya on 07.02.2024. d) MOU was signed between Amdanga Jugal Kishore Mahavidyalaya and Netaji Satabarshiki Mahavidyalaya on 07.03.2024. e) MOU was signed between Sree Chaitanya College and Netaji Satabarshiki Mahavidyalaya on 30.03.2024. f) MOU was signed between Decent International Institute of Hotel Management (DIIHM) and Netaji Satabarshiki Mahavidyalaya on 11.05.2024. g) MOU was signed between Kultali Dr. B. R. Ambedkar College and Netaji Satabarshiki Mahavidyalaya on 14.05.2024. h) MOU was signed between Brainware University and Netaji Satabarshiki Mahavidyalaya on 15.05.2024. i) MOU was signed between Maheshtala college and Netaji Satabarshiki Mahavidyalaya on 16.05.2024. j) MOU was signed between DATA-Q and Netaji Satabarshiki Mahavidyalaya on 15.06.2024.</p> |
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |

| | |
|----------------|--------------------|
| Name | Date of meeting(s) |
| Governing Body | 21/12/2024 |

14. Whether institutional data submitted to AISHE

| | |
|------|--------------------|
| Year | Date of Submission |
| Nil | Nil |

15. Multidisciplinary / interdisciplinary

Multi and interdisciplinary courses were incorporated into the curriculum as part of NEP 2020, which was granted as late as May 2023. In the session 2023-24, we successfully completed three multidisciplinary courses (MDC): Library Science, Sociology and Journalism and Mass Communications which were offered to NEP UG students of first and second semester.

16. Academic bank of credits (ABC):

State acceptance regarding NEP 2020 came in May 2023 and our institution has been following the guidelines prescribed by the affiliating university (WBSU) for the session 2023-24. The institution organized an orientation program for CBCS and NEP UG students to aware them about the procedures of the ABC system. An effective collaborative effort was taken by the Academic Sub-Committee and the Student Mentoring Committee to initiate a week-long hands-on training in our campus for the students to enable them to understand and successfully register for the ABC.

17. Skill development:

Students should be introduced to skill development courses so that they can face job interviews and start small-scale business set-ups confidently after their graduation. To fulfill this target, the college IQAC introduced diverse skill development programs for the students. The department of Bengali, in collaboration with IQAC, conducted a course for all students to sharpen oratory and presentation skills and confidence-building through a drama workshop on Literature and Performing Art ('???????? ? ?????????? ?????????? ??????????????'). For overall personality development and communication adroitness, an effective course was implemented by the institution on 'Soft Skills.' To enhance research acumen the Department of Economics organized a course on 'Research Methodology.' The Department of Geography organized a course on 'Tools and Techniques in Geomorphic Studies' to develop comprehensive understanding

geomorphological processes through integrated and practical approaches, with special emphasis on coastal environment and their dynamics. To inculcate values and promote mental and physical well being an add-course was implemented on 'Mindful Living: Cultivating Values of Well-Being' in collaboration with Ramakrishna Mission Vivekananda Centenary College.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As an institution of higher education, we are following the curriculum set by our affiliating university, WBSU. However. the focus is on integrating ourselves with the Indian knowledge system in its varied forms. In the session 2023-24, the institution initiated a course on 'Mindful Living: Cultivating Values of Well-Being' to inculcate Indian knowledge and values among our students. One of our faculty attended a national level FDP and two have attended an orientation program on Indian Knowledge System. The class lectures are delivered in the bilingual mode, stressing imparting the lectures in a regional language. The students are allowed to write their answer scripts in the Bengali language. The departments of Sanskrit and Bengali further put emphasis on acquainting the students with the intricacies of these Indian languages. The Music department of our college combines theoretical classes with traditional Indian music traditions. Moreover, our institution encourages the students to speak and write in regional languages in various departmental magazines and wall- magazines. Through educational tours, our students get to embrace the confluence of Indian religions, traditions and varied customs. Thus, we are continuously working towards integrating Indian arts, classical music, dance forms and diverse Indian languages to develop a tolerant and holistic approach among faculties and students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

State acceptance regarding NEP 2020 came in the month of May 2023. Since then our Institution has been analysing the salient features of the new structure in undergraduate programs and are implementing the recommendations to attain the Outcome Based Education (OBE).

20.Distance education/online education:

In the academic session 2019-20, Netaji Satabarshiki Mahavidyalaya took a significant step in distance education by collaborating with Netaji Subhas Open University (NSOU). Primarily focusing on postgraduate courses, this center has been

providing distance learning programs in five subjects- Bengali, English, History, Political Science and Education. Spearheading the operations is Dr. Pradip Kumar Mandal who serves as the Coordinator of Distance Education at our college. In the subsequent academic session of 2021-22, the center witnessed an encouraging response with a total of twenty-four students enrolling in various PG courses offered by NSOU.

Extended Profile

1.Programme

| | |
|--|-----|
| 1.1 | 265 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|------|
| 2.1 | 1418 |
| Number of students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|-----|
| 2.2 | 762 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|-----|
| 2.3 | 418 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|---|---------------------------|
| 3.1 | 47 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.2 | 20 |
| Number of Sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 21 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 1,81,18,436 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 51 |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We prepare the college prospectus and academic calendar at the beginning of every Academic session. From the 2023-24 session, New Education Policy 2020 has been implemented in the curriculum delivery process. As a result, two academic curriculums- CBCS & NEP are running simultaneously. Classes are held following the UG syllabus of WBSU and according to the college routine. Teachers follow different teaching techniques like Conventional classroom teaching, experiential learning, E-learning, discussion sessions etc. Assignments are also part of curriculum delivery. To Provide study materials to students we use platform like LMS among others.

Students are encouraged to participate in different academic activities- excursion, extempore, quiz competitions, interdisciplinary student seminars etc. Physical fitness is also a part of the healthy upbringing of a Student, the Physical education department regularly conducts fitness activities, yoga, sports etc.

Our library organizes different student-centric activities like orientation programs, book-talk programs, inauguration of the storybook section, book fair etc. The library has around 12536 books and is also enabled with WEBOPAC facility. To create a knowledge network regarding resource sharing the college has signed MoU with a number of colleges. Similarly to open up roads towards employability for our students, the college has signed MoU with Krishi Vigyan Kendra, Decent International Hotel Management college etc. Various add-on courses are arranged by the departments to provide our students skill based education.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Routine%202023-24%20Odd%20SEM.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has implemented the New Education Policy 2020 from the session 2023-24. The freshers of the semester I followed the WBSU guided NEP 2020 curriculum in different subjects. The old CBCS system is also running for the semester three to six students following the WBSU regulations. Our college follows the academic calendar of the West Bengal State University (WBSU) with regard to teaching-learning methods and conducting the continuous evaluation process of the UG programs.

The classes are held in offline mode. Only in the case of SEC and add-on courses, blended mode is followed.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Academic%20Calendar%202023-2024.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

7

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1017

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

788

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our college has followed the ethos to generate socio-cultural values among our students to make them an aware human being. To fulfil the aim, different programs on human values, gender equality and environmental issues are organised regularly. Programs like celebration of Women's day, interdisciplinary seminars related to women rights, to generate human values programs like commemoration of events relating to famous personalities who have glorified our country, Add on courses on values for the wellbeing of our students are arranged. Apart from that the institution also promotes programs on professional ethics

to build up an undiscriminative work condition within the campus. Similarly the college authority has also taken serious steps towards environmental awareness among our students. Wall magazine on environmental issues named 'Abyay' was published to celebrate the World Nature Conservation day. Similarly awareness programs on World Environment day, World Soil day has been organized by NSS, Green Club, different committees and departments to discuss with students about ecological protection. In this robust way our college is progressing towards value generation among the students and the community.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

568

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://nsmashoknagar.ac.in/wp-content/uploads/2024/FEEDBACK%20ACTION%20TAKEN%20REORT%2023-24.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1620

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

342

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution evaluates students' learning levels primarily through summative and formative assessments. Summative assessments include tests, quiz, project work and practical exams to measure performance; while formative assessments involve teacher-student interactions, mentoring and participation in co-curricular activities for ongoing feedback. A Mentor-Mentee system ensures face-to-face assistance beyond college hours, fostering personal growth and academic improvement.

Students are categorized as slow or advanced learners based on Bloom's taxonomy. Slow learners receive targeted support through a. Individual counseling b. Special class c. Additional notes d. Group discussions. Special classes are conducted outside the regular timetable to simplify complex topics and address specific challenges. Confidence-building sessions help them articulate their ideas, boost self-esteem, and prepare for future employability. Teachers remain committed to guiding these students toward academic success and career readiness.

Advanced learners are provided with advanced study materials through LMS, encouraged to participate in seminars, and engage in participative and experiential learning activities such as field tours, projects, and group discussions. They are motivated to explore higher education opportunities and participate in intellectual forums like debates, Youth Parliament, and elocution to augment critical thinking and problem-solving skills.

With a significant portion of students being first-generation learners from underprivileged backgrounds, the institution strives to bridge the learning gap and ensure inclusive education, fostering academic excellence and holistic development for all.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://nsmashoknagar.ac.in/lms.php |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1418 | 47 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Netaji Satabarshiki Mahavidyalaya employs student-centric methods including experiential learning, participative learning and problem-solving to enhance learning experiences across disciplines. These approaches address students' unique learning needs, capabilities and aspirations while aligning with UGC guidelines.

Experiential learning involves practical sessions for departments such as Geography, Education, Music and Journalism & Mass Communication besides organizing study tours/ fieldwork and environmental projects for all students. Participation in various activities like Youth Parliament, diverse wall magazines, exhibitions and inter-college competitions help the students to

apply knowledge with respect to real-world scenarios. Alumni engagements and field training further provide insights into professional challenges and foster teamwork.

Problem-solving methodologies include topic-based assignments, project work on socio-political issues and local history, which encourage students to identify challenges, gather information and propose solutions. Science departments emphasize hands-on training using instruments, while humanities and social sciences promote critical thinking through debates, discussions, and creative presentations.

Participative learning encompasses student seminars, competitions, quiz and extension activities through NSS and cultural programs. Teachers also use audio-visual aids like documentaries and films to stimulate discussions and enhance analytical writing.

These interactive and collaborative approaches create a conducive learning environment, enhance critical thinking and build confidence, preparing students to face real-world challenges with competence and creativity.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Field%20Report%202023-24.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Netaji Satabarshiki Mahavidyalaya, ICT-enabled tools are extensively utilized to enhance the teaching-learning experience, making it more engaging and effective. The campus is Wi-Fi enabled facilitating seamless e-learning. The institution provides ICT-enabled classrooms, a fully automated library and an efficient Learning Management System (LMS).

In addition to the traditional 'chalk and talk' method, teachers employ multimedia presentations, videos, films and interactive simulations to explain complex concepts in visually appealing ways, catering to diverse learning styles. These methods capture students' attention, stimulate interest and improve information retention and understanding. Various social media platforms are

widely used for communication, sharing study materials, conducting tests, uploading assignments and mentoring students. Students are also encouraged to utilise the e- resources via the library option of the institutional website.

Teachers additionally access a wide range of online resources, such as e-books, articles and research papers to enrich their teaching materials, update content regularly and incorporate real-world examples. This blended approach combines traditional teaching techniques with modern ICT tools, creating an interactive, student-centered learning environment that ensures effective knowledge delivery and fosters academic growth.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://nsmashoknagar.ac.in/lms.php |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

551

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a regular, robust and transparent system of internal assessment for every course offered under CBCS through Continuous evaluation following the regulations of the West Bengal State University. With the implementation of the National Education Policy (NEP) 2020 during the academic session 2023-24, the internal assessment mechanism has been further enhanced to promote continuous comprehensive evaluation (CCE) and holistic learning.

At the commencement of the 2023-24 academic session, students were informed about the rules, regulations, schedule, question patterns and marking systems through an orientation program and website notifications. Internal assessments, contributing 25 marks, are conducted twice per semester. These assessments include PowerPoint presentations, class tests and centralized written examinations. Notifications are communicated through institutional calendars, the college website and departmental groups.

After evaluation, results are promptly shared with students, along with detailed feedback to address their weaknesses. Students are encouraged to rewrite answers based on feedback and submit them to their respective teachers to ensure they understand and rectify mistakes. Mentors play a crucial role in guiding students throughout this process.

Marks are recorded and forwarded to the examination cell for efficient data management. By combining transparency, timely feedback and inclusivity, the internal assessment system fosters continuous improvement and academic rigor, reflecting the NEP 2020 ethos of holistic development.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1107_11_IQAC_45685.4930521219MCQ_REPORT.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. Internal examinations are meticulously organized, with timely lesson completion, study materials, and question patterns provided to students. Examination schedules are communicated in advance

through college social media groups, notice boards, and the college website. Teachers are allocated 10-15 days to evaluate answer scripts.

Grievances are initially addressed at the departmental level by mentors or faculty. If unresolved, the Grievance Redressal Cell, comprising teaching and non-teaching staff and students, chaired by the Teacher-in charge, intervenes. The college examination committee, led by the Head of Institution (HOI), oversees unresolved issues, including rechecking of answer scripts. Grievances related to university examinations, results, or external practicals are promptly forwarded to West Bengal State University through proper channels.

The system is multi-tiered, with open access to helplines and direct meetings with the Principal or faculty for grievances. Students can submit detailed grievance forms for resolution. Parent-teacher meetings are held periodically to discuss and document student progress and concerns, fostering collaboration.

This structured process ensures transparency, accountability, and timely grievance redressal, typically within a week, ensuring a supportive and efficient response to all stakeholders.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_1_107_11_IOAC_45685.4930521219MCQ_REPORT.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Netaji Satabarshiki Mahavidyalaya, teachers and students are well-informed about the stated Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) of the institution's academic programs. While the affiliating university designs the curriculum and syllabus, the college ensures transparency and clarity by displaying these outcomes on its website and sharing them through induction programs, social media, and departmental sessions.

New students participate in induction/orientation programs where

outcomes are introduced, ensuring awareness from the start of the academic session. The institution's website managed professionally, provides comprehensive course-related information, including syllabi, program codes, fee structures, and evaluation criteria. The prospectus and academic calendars further communicate key details to students and staff.

Workshops on the National Education Policy 2020 (NEP) were conducted for faculty and students to familiarize them with new curriculum aspects. Teachers formulate and disseminate course and program outcomes at the beginning of each academic session, highlighting interdisciplinary knowledge, critical thinking, communication, and management skills. Orientation programs also emphasize career opportunities associated with chosen courses.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.nsmashoknagar.ac.in/wp-content/uploads/2024/01/CO%20(23-24).pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the 2023-24 academic session, Netaji Satabarshiki Mahavidyalaya effectively assessed the attainment of Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) through a variety of methods, including examinations, projects, assignments, group discussions, and tutorials. Both internal evaluations and end-semester university exams served as key metrics to measure learning outcomes, with results analyzed at departmental and institutional levels to track student progress.

Extensive study resources, such as audio/video lectures shared via WhatsApp, Telegram, and LMS, complemented traditional teaching methods. Access to platforms like NLIST, DOAJ, and DOAB enriched learning opportunities. Special attention was provided to slow learners through tutorials, counseling, and mentoring, while advanced learners benefited from seminars, webinars, expert lectures and project-based activities.

Regular meetings involving the HOI, students, and parents supported the evaluation process, with teachers monitoring progress through academic reports and feedback. A structured feedback system allowed final-year students to contribute valuable suggestions for institutional improvement, and student progression to higher studies or employment were systematically recorded. Each department maintains a record of student progression to higher studies or employment. These are used to ascertain student performance and learning outcome of each program.

Students scoring the highest marks in any program and course are rewarded on the day of Annual prize distribution ceremony of the college, ensuring recognition for academic excellence. Continuous evaluation and personalized support created an inclusive, outcome-driven educational environment.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2024/01/POCO_Report_2023-24.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

413

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nsbm.in/naac_sss/administrator/final_report.php?session=2023-24

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

15

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Netaji Satabarshiki Mahavidyalaya, through its National Service Scheme (NSS) unit and Extension Committee, has actively engaged in various extension activities aimed at sensitizing students to social issues and promoting their holistic development during the academic year 2023-24. These initiatives not only foster community engagement but also enhance the students' understanding of societal challenges. The NSS unit and the Extension Committee of the college in collaboration with the IQAC organised various activities including events, camps, and awareness programs. NSS events include Banomahotsav (26.07.2023), 'Meri Mati Mera Desh' (10.08.2023 to 15.08.2023), NSS Day (26.09.2023), 'Swachhta Hi Seva Campaign' (03.10.2023), and many more. Blanket distribution programmes were organized on behalf of Committee for Extension Activities in collaboration with IQAC of Netaji Satabarshiki Mahavidyalaya on 20.12.2023 at Gilapol and 23.12.2023 at Keotsha village. NSS Unit organized special camp at Gilapol (adopted village) from 21.02.2024 to 28.02.2024. The aim was to make our students aware of social issues through various programmes among others on environmental awareness, personal health and hygiene, tree plantation, educational support etc. One day special lecture on 'Bank Fraud and Financial Literacy' was organized on 29.03.2024. World Environment Day (05.06.2024) and International Yoga Day (21.06.2024) observed with tree plantation, cleaning campaigns and awareness programs. NSS Unit organised Fire Safety Awareness Programme (05.01.2024) to apprise the students and local people about the emergency situation. Besides, the College also celebrated Republic Day (26.01.2024), World AIDS Day (01.12.2023), Constitution Day (26.11.2023), and other important events.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/3.3.3.1 NSS.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

834

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

10

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

12

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic as well as administrative sections are located in one building of the institution. On the ground floor, administrative section comprises of the Principal's room, student section with office, canteen, student's council room. The institute has separate common rooms for male and female students with indoor entertainment facilities and also has a big playground. The entire college campus is a fully Wi-Fi enabled campus. Currently, there

are 20 classrooms with Wi-Fi out of which three are equipped with ICT tools. The institution has two laboratories associated with Geography and Journalism & Mass Communication departments. The institution also has a separate computer laboratory. There are allotted rooms for both Netaji Subhas Open University (NSOU) and NSS activity.

Every department has its own distinct space for departmental activity and student- teacher interaction. Diverse books, magazines and journals are available in the central library. Most of the departments have small departmental library to meet subject- specific requirements. The college provides Divyangjan and sick room facilities for students and teachers of the college. The college has sufficient space for expansion. Plans are being conceived for the construction of an elevator thereby making the Institution further Divyangjan friendly.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides various facilities to the students to participate in extra-curricular activities. The college has adequate facilities which are used for organizing various tournaments, sports meets, and regular indoor as well as outdoor games. Outdoor games like cricket, football, and volleyball are played in the large playground of the college. For indoor games, options liketable tennis, carrom are available. For students, sports equipments such as discuss, shot-put, and javelin are available. Yoga classes are also arranged as part of value added course. The institution inspires its students to develop a sense of art and culture. They are encouraged to participate in different cultural programs and also inter-college events from which they bring several accolades to the institution. The college NSS unit inspires students to participate in several social as well as environmental awareness programmes. Several cultural programmes were conducted in 2023-24 session including Rabindra Prayan Diwas, Independence Day, Vidyasagar Birth Anniversary, Agomoni, Swami Vivekananda's Birthday Celebration, Netaji's Birthday Celebration, Republic Day, International Mother Language Day, Basanta Utsav,

Women's Day, Rabindra Jayanti, World Environment Day etc. Recreational facilities which are essential for the holistic development of the students are also provided by the College.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_1144_22_IOAC_45686.8140278164New_Doc_01-31-2025_19.21.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14,630,012.00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: KOHA
- Nature of automation: Full
- Version: 21.11.04.001
- Year of Automation: 2022

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

159500

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16.72

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities of the institution are periodically updated despite our limited economic resources. The institution has 85 computers out of which 51 are assigned for students' use and 34 for officials and departmental use. Out of these 51 computers, 18 computers are used for computer lab based subjects like Geography, Journalism & Mass Communication. A set of 24 computers is there in the Computer Centre of the College. The Central Library of this institution has 5 computers with internet facility for students and teachers. The institution has several printers, scanners, laptops, projectors, routers as well as CCTV cameras. These all are regularly updated and maintained through AMC signed with IT System & Solutions annually. The local cable operator serves to provide uninterrupted internet connection which is further distributed through Wi-Fi connectivity in the campus. Various printers and scanner can be accessed through Wi-Fi facility .

The college makes sure that the IT related tools can be properly maintained and regularly updated for better services. The institution runs on two servers. At the beginning of the academic session servicing of all equipments are carried out.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

85

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,429,502.00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In an educational institution, building infrastructure plays a very significant role as high-quality infrastructure improves the teaching-learning process and students' progress which is the most important aim of any academic institution.

The building committee works on space management of the campus. It looks after the construction, maintenance of the college building and works through a tender system as per the standard norms.

General maintenance committee looks after various services like power supply, maintenance of electrical goods, air conditioning, water supply etc. The convener of this committee oversees the repairing and upgradation related works done by contractors. The College has a power backup system.

Computer maintenance committee looks after the regular maintenance and necessary upgradation of computers, printers, CCTV cameras and IT related tools. One company looks after various IT facility including CCTV camera where as another company provides ERP solution for academic support . Various vendors are engaged for regular maintenance of electricity , water and sanitary systems .

Our entire library is automated and incase of any troubleshooting, the vendor who installed the system is called upon . Laboratory Equipment/ Machinerries: Stock registers are kept for enlisting equipment and instruments.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_1_163_22_IOAC_45685.60329050934.4.2_Final.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

920

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

170

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/5.1.3%20supporting%20data%202023-24_compressed.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

01

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

11

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The provision for student representation in academic and administrative bodies and various college committees play a crucial role in bridging the gap between the college administration and students. Students' Representatives (SRs) are actively involved in student-oriented committees, offering suggestions on welfare schemes related to academics, and co-curricular activities.

SRs encourage student participation in cultural programs and contribute to the smooth execution of these events. They are also key participants in National Service Scheme (NSS) activities and various

outreach programs that aim to serve the community. Their collaboration with teachers in organizing sports activities during the annual college sports meet ensures a well-rounded student experience. Additionally, SRs play an integral role as members of the Internal Quality Assurance Cell (IQAC) and other important administrative committees, representing students' perspectives and contributing to the overall development of the institution.

Apart from academic and administrative involvement, SRs actively promote environmental awareness, health, hygiene, and cleanliness on campus. They are also deeply engaged in student orientation and gender sensitization programs, fostering a campus culture of inclusivity and respect. Through their efforts, SRs help create a vibrant cultural environment by organizing events like World Environment Day, World AIDS Day, and more. In line with the West Bengal Government's initiative, Students' Week is celebrated annually with a week of student-driven activities, where SRs play a key role in its success.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1185_19_IQAC_45686.62400775465.3.2--Student'_representation.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an active alumni association named 'Ashoknagar Netaji Satabarshiki Mahavidyalaya Praktani.' The alumni are passionate about the holistic development of their alma mater. They maintain regular contact both on virtual platforms and by visiting the college on various occasions. In this academic year, the college organised a book fair on its premises where the engagement of the alumni was noteworthy. Some of them set up stalls where they displayed not only books but also beautiful handicrafts which were for sale. The alumni of the Education department took the initiative of successfully arranging an exhibition namely 'Cultural Diversity of India.' The alumni of the college who are successfully engaged in various walks of life gathered for a reunion. The college has planned to organise a picnic with them in the next academic year. The registered alumni association of the college is always active in facilitating fruitful endeavours. Overall the alumni share their wealth of experience with the current students to guide them in life. They make the college proud not only through their praiseworthy personal achievements but also through their zealous engagement with the institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Netaji Satabarshiki Mahavidyalaya exemplifies effective institutional governance through its steadfast commitment to its founding principles and educational mission. The institution's governance framework is strategically designed to serve its primary objective: providing quality higher education to students from economically disadvantaged and minority communities in the suburban to rural region. The structure of the college operates through a well-organized Governing Body, headed by the Head of Institution and comprising diverse stakeholder representatives. This inclusive body ensures participatory decision-making across crucial domains including academic planning, financial management, institutional development, admission procedures, and administrative operations. Their collaborative approach helps maintain alignment between institutional policies and the college's core mission. The institution's vision emphasizes holistic student development, combining academic excellence with practical skill enhancement. This is achieved through a multi-faceted approach that includes promoting research initiatives, facilitating higher education opportunities, and enhancing employability skills. The college places particular emphasis on fostering an interdisciplinary perspective while nurturing students' overall personality development. To realize these objectives the institution maintains a supportive learning environment with modern infrastructure and facilities. This comprehensive approach to educational governance ensures that Netaji Satabarshiki Mahavidyalaya consistently works toward achieving its foundational goals while upholding its core values and educational standards.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/mission-vision.php |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution demonstrates exceptional leadership through its comprehensive decentralization and participative management approach, as evidenced by its robust committee structure and collaborative decision-making processes. The IQAC's composition reflects this commitment, incorporating representatives from various stakeholders, including teachers, administrative officers, management, local society, alumni, and industry professionals. The decentralized governance of the institution is exemplified through its criterion-based organization, where specific responsibilities are distributed among seven distinct criterion heads, each supported by dedicated team members. This structure ensures focused attention on various institutional aspects while promoting shared responsibility and expertise utilization. The establishment of multiple functional committees, including the Research Committee, Library Committee, and Career Counseling Committee, further demonstrates the institution's commitment to distributed leadership. Participative management is particularly visible in the institution's academic initiatives. The successful implementation of various programs, such as the 'Students' Week' and local area research projects, showcases how different departments and committees work collaboratively. The college has also established nine MOUs with various institutions, reflecting its proactive approach to expanding educational opportunities through strategic partnerships. The institution's commitment to inclusive decision-making is further demonstrated through regular parent-teacher meetings, student feedback mechanisms, and active involvement of alumni in institutional development. Faculty members are empowered to initiate and lead various academic and cultural programs, while students are encouraged to participate in decision-making through various committees and clubs. This integrated approach to leadership has resulted in significant institutional achievements, including successful AQAR submissions, implementation of new teaching methodologies, and enhanced community engagement through extension activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/IQAC%20Report%202023-24.pdf |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Netaji Satabarshiki Mahavidyalaya has demonstrated significant progress in digital transformation through the implementation of comprehensive e-governance solutions. The institution's commitment to technological advancement is particularly evident in its adoption of innovative Learning Management Systems (LMS) and digital tools for academic and administrative processes. A notable milestone in this regard was the organization of an online teachers' training program on LMS usage in collaboration with InfoTech on November 10, 2023. This initiative equipped faculty members with essential digital skills for the modern education system. The institution continually stresses on blended learning approaches, as evidenced by the workshop on 'Blended Mode of Teaching' conducted on January 4, 2024. The institution's digital ERP (Enterprise Resource Planning) infrastructure supports various administrative functions, including student admission management, examination processes, and academic record-keeping. The system facilitates seamless integration of academic and administrative operations, enabling efficient management of student data, attendance tracking, and performance evaluation. Faculty members have effectively utilized these digital platforms for course material distribution, online assessments, and interactive learning experiences. Furthermore, the institution has strengthened its digital presence through the creation of an online domain for its peer-reviewed multidisciplinary college journal 'Scintia' and the implementation of various online academic initiatives. The ERP ensures that students, faculty, and administrative staff can engage with institutional resources effectively, promoting a more connected and collaborative educational environment. This comprehensive digital transformation strategy reflects the institution's commitment to enhancing operational efficiency while maintaining high standards of educational delivery in a growing digital world.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://scintia.in/index.php |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Netaji SatabarshikiMahavidyalaya (NSM) operates in accordance with the regulations of the West Bengal State University, Barasat and the directives of the West Bengal Department of Higher Education. The Governing Body, consisting of the President, government and university nominees, teaching and non-teaching representatives, and a student representative, is responsible for planning, performance review and policymaking. The Principal/TIC collaborates with the Governing Body to maintain an inclusive academic environment. The Head of the Institute (HOI), works with the Teaching and Non-Teaching Staff to oversee academics, admissions, and administration. Key academic decisions are made in consultation with the college IQAC and the Academic Sub-committee. Various statutory and non-statutory committees are formed under the guidance of the Governing Body and the Principal, ensuring quality assurance through the IQAC. The Librarian manages the daily operations of the library, while office management is handled by the HOI and the Head Clerk, supported by the Bursar, Accountant, Cashier, Office Clerk, and Typist. The college has Grievance Redressal Cell, Anti-Ragging Cell and Anti-Sexual Harassment Cell (restructured and renamed as Internal Complaints Committee) besides Student Welfare cell which collaborate to ensure student well-being. Mentors and departmental heads act as conduits for student concerns, and these cells collect and analyze complaints and take appropriate actions. The college mentoring system parallelly serves as the first line of complaint resolution and then escalation is made if and when necessary.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2022/02/Governing-Body.pdf |
| Link to Organogram of the Institution webpage | https://nsmashoknagar.ac.in/wp-content/uploads/2022/02/ORGANOGRAM-OF-NSM.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college prioritizes the welfare of its teaching and non-teaching staff through various support mechanisms. The institution has implemented several key measures: The Welfare Fund provides interest-free loans to regular and casual employees, with EMI deductions from salaries for repayment. This facility has benefited numerous staff members, including casual workers. A Staff Cooperative Credit Society serves teaching and non-teaching staff by offering low-interest soft loans, accessible to government-salaried employees. Female staff are entitled to six months of paid maternity leave, while both genders can utilize Child Care Leave per regulations. The institution supports faculty development through fellowship assistance, flexible schedules for Ph.D. pursuits, and duty leave for professional development programs like Refresher Courses (RC) and Faculty Induction

Programs (FIP). Regular health check-up camps are organized for all staff members, demonstrating the institution's commitment to employee well-being. The administration ensures timely promotions and maintains transparent avenues of interaction. These initiatives reflect the institution's dedication to supporting its workforce while fostering a positive work environment that acknowledges and values staff contributions.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a comprehensive performance evaluation framework that systematically assesses both teaching and non-teaching staff contributions. Central to this process is the Internal Quality Assurance Cell (IQAC), which administers annual

appraisal mechanisms aligned with UGC guidelines and institutional quality objectives. For faculty assessment, the institution implements the Performance-based Appraisal System (PBAS), which evaluates three fundamental dimensions: pedagogical effectiveness in teaching and learning, engagement in co-curricular initiatives, and scholarly contributions through research activities. Faculty members fulfilling established performance thresholds are eligible to submit their credentials for promotional consideration. The IQAC conducts thorough verification of academic accomplishments, following which the IQAC Coordinator forwards qualifying promotion files to the Head of Institution for review and subsequent presentation to the Governing Body for final approval. The evaluation process is further enriched by incorporating student feedback regarding teaching effectiveness and institutional resources. For non-teaching personnel, the institution employs a customized self-evaluation framework utilizing a structured checklist methodology. This assessment process enables the HOI to provide targeted guidance and performance feedback to support staff development. Career progression opportunities are structured according to service duration, with staff members becoming eligible for service benefits after completing either seven or ten years of service, depending on their specific service cadre. This dual-track evaluation system ensures fair assessment while promoting continuous professional development across all institutional roles.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Netaji Satabarshiki Mahavidyalaya maintains rigorous financial oversight through a comprehensive dual-audit framework encompassing both internal and external evaluations. Since 2013-14, the institution has demonstrated its commitment to financial accountability by engaging registered chartered accounting firms to conduct voluntary internal audits, enhancing the depth and quality of financial assessment. The institution's external audit process is overseen by the Education Directorate of

West Bengal, which designates specialized firms to perform annual financial reviews. This systematic approach has yielded successful completion of both internal and external audits through the 2020-21 fiscal year. The institution has maintained this schedule, with internal audits for fiscal year 2021-22 now complete and under review by the government-appointed external auditing firm. Concurrent with these developments, internal audit procedures for fiscal years 2022-23 and 2023-24 have been initiated, denoting the institution's commitment to continuous fiscal oversight. The institution has been praised by auditing firms for its adherence to appropriate accounting rules and processes throughout its functioning timeline. While no significant objections have been raised, the institution maintains a proactive approach to addressing any observations or recommendations from both internal and external auditors, reflecting its dedication to financial excellence and transparency. This comprehensive audit framework ensures robust financial governance and accountability.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution demonstrates effective resource management through strategic fund allocation and utilization. The total allocated

budget of Rs. 10,000,000 for infrastructure augmentation represents the institution's strategic planning for development initiatives. The actual infrastructure augmentation expenditure of Rs. 14,630,012 (146.3% of the allocated budget) indicates the institution's proactive approach in exceeding planned development targets. This higher utilization demonstrates the institution's commitment to expanding and upgrading facilities beyond initial projections. The total expenditure excluding salary was Rs. 18,118,436, with balanced allocation across different operational areas:

- Maintenance of academic facilities: Rs. 1,429,502 (7.9% of total expenditure)
- Physical facilities maintenance: Rs. 2,287,595 (12.6% of total expenditure)
- Other expenditure: Rs. 691,247 (3.8% of total expenditure)

The significant investment in maintenance of physical facilities (12.6%) reflects the institution's priority towards upkeep and enhancement of existing infrastructure. The allocation for academic facilities maintenance (7.9%) ensures optimal functioning of learning resources and educational equipment. The additional expenditure of Rs. 691,247 on other institutional needs represents prudent financial management for miscellaneous requirements. The overall expenditure pattern demonstrates a well-planned approach to resource utilization, with infrastructure development receiving major focus (80.7% of total expenditure), while maintaining adequate provisions for routine maintenance and operational needs. This comprehensive financial strategy ensures sustainable institutional growth while maintaining existing facilities at optimal levels.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institution has made significant contributions in institutionalizing quality assurance processes during 2023-24 through several strategic

initiatives. The IQAC successfully maintained systematic documentation by submitting AQAR reports regularly, with AQAR 2022-23 being submitted during the year under review. This demonstrates the cell's commitment to continuous quality monitoring and reporting to relevant authorities. To enhance teaching-learning quality, IQAC organized crucial faculty development programs, including an online training on Learning Management System(LMS) in collaboration with InfoTech and a workshop on the New Education Policy 2020. To promote knowledge sharing and pedagogical innovation through faculty exchange programs under nine MOUs being signed with various institutions. IQAC institutionalized student-centric quality initiatives through a structured "Students' Week" involving multiple departments and committees. This week-long program incorporated various activities, from career counseling to cultural events, fostering holistic student development. The cell also supported research culture by establishing local area research (LAR) projects across departments and launching a peer-reviewed college journal named 'Scintia'. Infrastructure development was prioritized with the procurement of new equipment and furniture worth Rs. 34,35,865/- to enhance the teaching-learning environment. Additionally, IQAC strengthened the mentoring system to provide personalized guidance to students, particularly focusing on those from rural and economically weaker backgrounds. Through these systematic quality assurance strategies, IQAC has created a robust framework for institutional development while addressing the diverse needs of the stakeholders.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has demonstrated a systematic approach to reviewing and enhancing its teaching-learning processes through IQAC initiatives during 2023-24. A significant focus has been placed on modernizing teaching methodologies, as evidenced by the implementation of NEP 2020. The institution organized a specialized workshop on 'Blended Mode of Teaching' on January 4, 2024, led by Prof. Mukut Chakrabarty, Director of IQAC at West

Bengal State University, highlighting the commitment to pedagogical innovation. The IQAC has instituted regular faculty development programs to ensure continuous improvement in teaching quality. Notable among these was the training program on Learning Management System (LMS) conducted in collaboration with InfoTech. Additionally, nine substantive teachers completed various faculty development programs, including refresher courses and faculty induction programs, demonstrating the institution's commitment to enhancing teacher competencies. To assess learning outcomes, the institution implemented a comprehensive mentoring system that tracks student progress and addresses specific challenges. The system particularly focuses on supporting students from rural and economically weaker backgrounds, ensuring inclusive education. The IQAC has also encouraged innovative teaching methods through five Add-on courses, including specialized programs in Literature and Performing Arts, Soft Skills, Field Techniques, and Research Methodology. The effectiveness of these initiatives is evidenced through increased student engagement in research activities, successful faculty exchange programs under various MOUs, and improved student participation in extracurricular activities. The institution's commitment to continuous improvement is further demonstrated through regular parent-teacher meetings, where feedback is collected and incorporated into the teaching-learning process.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Events%20and%20Activities%20of%20IQAC.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/IQAC%20Report%202023-24.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution being a co-educational college has always remained sensitive and has inculcated measures to ensure social, political, economic empowerment and security of all its students with special emphasis towards the female students. To ensure a safe campus and a secured environment, the college has taken these measures:

1. Two senior and experienced gatekeepers are stationed at the college entrance.
2. The entire campus is under CCTV surveillance.
3. Separate washrooms exist for male and female students in every floor along with one divyangjan washroom on the ground floor.
4. Internal Complaints Committee (ICC) together with Women's cell to address issues on harassment within the campus.
5. A fulltime lady attendant for female students to seek help whenever required.
 - Awareness Programs and Counseling: Department of History organised an interdisciplinary student awareness seminar on Women's rights in India on 04.03.24. Again, on 12th March, 2023, the Gender Cell of the college celebrated International Women's Day by arranging an awareness program, focusing on Self-defense and women's empowerment. Again, the Anti-ragging committee of the college organized a poster

competition to spread awareness against the menace of ragging on 2.1.2024.

- **Common Room:** The College has two vibrant common rooms for male and female students.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_1219_7_IOAC_45654.53415663587.1.1.pdf |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution undertakes various measures to manage the diverse forms of waste generated in the campus and organizes programs to spread awareness regarding waste management in the premises. Netaji Satabarshiki Mahavidyalaya has decided to further its waste management in cooperation with Ashoknagar Kalyangarh Municipality. They have arranged for regular cleaning and proper disposal of the waste collected from the college. Again, our institution holds student awareness campaign and program on efficient waste management and sustainable development in collaboration with the local municipality. The NSS unit of the college organized 'Swachhta Hi Seva' Campaign on 03.10.2023 besides regular

activities. On that day, volunteers cleaned our college campus and spread awareness on hygiene among the students. Thirty-two NSS volunteers participated in this programme.

Solid waste management: The huge volumes of waste are managed with the cooperation of college staff and students. There are approximately 20 dustbins for dry and wet waste in the college campus.

- **Liquid waste management:** The liquid waste is disposed through proper sewage system.
- **E- Waste management:** Our vendor, IT Systems and Solutions, has taken up the responsibility of managing e-waste materials for our institution.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1221_7_IQAC_45654.53590852627.1.3.pdf |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote inclusiveness and empower those in need, the college efficiently facilitates various National and State Government scholarships and around 950 of our students received such financial aids in the 2023-2024 session.

With an understanding that divisiveness and intolerance are detrimental to unity and brotherhood so elaborately cherished in our constitution, we aim to promote, protect and celebrate cultural, regional, linguistic, communal, socio-economic diversities through various programs and activities in our college. The cultural programs organized at the college remain especially sensitive to such issues. Besides Independence Day and Republic Day, other occasions are as well celebrated to promote national unity and harmony. We provide equal opportunity to our students to showcase the cultural aspects of their diverse backgrounds through various performances. Linguistic diversity is promoted by celebrating the International Mother Language Day on 21st February. To create awareness regarding constitutional norms, the institution duly celebrated Constitution Day on 26th November. Again, the NSS volunteers along with the teachers work hard for the development and upliftment of the economically and socially backward residents of the adopted village at Gilapole. The NSS volunteers arranged a cultural programme for the children of the Gilapole Free Primary School. On 23rd December, 2023, the staff and students of the college distributed blankets among the underprivileged at Gilapole village and at Keotsa village.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to educate our students and employees as constitutionally aware citizens sensitized to their Fundamental Rights and Duties.

Our students have been attending Youth Parliament sessions to understand the constitutional rules and obligations as well as citizens' rights. On the other hand, International Yoga Day has been observed by the college where many of our students showcased various yoga asanas and spread the benefits of yoga for betterment of mind and body. Again, on the occasion of Constitution Day (26th November, 2023), many of our students got certificates from Govt. of India for taking oath on the preamble of Indian constitution.

Along with such activities, the college also celebrates International Mother Language Day and International Women's Day to highlight equal rights and opportunities for all citizens and to educate the students about an equal world based on mutual respect and dignity as vividly enshrined in Rights to Equality and Freedom in the Indian Constitution.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes D. Any 1 of the above

professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognizing the momentous contributions of historical figures to freedom and justice likewise inspires the youth. NSM observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways. From its very beginning, Netaji Satabarshiki Mahavidyalaya has maintained a balance between the academic pursuits and the cultural activities including celebration of national festivals and birth / death anniversaries of the great Indian personalities. The programs are held in the spirit to uphold the cultural heritage and to spread awareness amongst the students and staff regarding various national and international commemorative days. The programs were celebrated with great enthusiasm and provided an opportunity of togetherness after the long period of social distancing.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: Exploration of the physical and human centric aspects at Ashoknagar and surrounding areas (LOCAL AREA RESEARCH).

2. objectives:

a) To involve students and teachers in local area research activities at Ashoknagar and surrounding areas.

b) To improve students' overall educational experience and create greater motivation for application-based knowledge in and around various parts of Ashoknagar.

c) To investigate the challenges and their probable solutions to the issues raised by the people of Ashoknagar.

d) To implement the relevant suggestions given by the local people in our research findings and reflect those in our teaching-learning process to bridge the gap between the researchers and the local area under survey.

BEST PRACTICE 2

Title of the Practice - Online 'Student Profile Mapping' Portal

Objectives:

To determine the abilities of students in an objective and quantifiable manner and identify the slow and advanced learners so

that appropriate support can be provided by the institution.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The teaching-learning and continuous evaluation structure of the college are conducive to academic and socio-cultural upliftment. The college has earned a name among the higher education-seekers so much so that boys and girls from far-flung areas and from among minority and under-privileged sections of the population seek admission to get into the 1st year classes of BA & BSc. The minority and backward class students comprise the larger portion of the roll-strength and, thus, it is our responsibility to reach out to these students and address their aspirational need.

Only the educated and skilled persons would stand to benefit in the economic growth story of the nation. What an educational institution can do, in this context, is to create opportunities for its students. This model has been beneficial to the financially weak minorities, SC/ST and OBC students of our institution. In 2023-24 session, 920 students received Rs. 8956000.00. under different govt.-sponsored scholarships. Moreover, in 2023-24 session, the college authority also paid Rs. 1,20,000 out of college fund in admission fees for poor but meritorious students.

By focusing on these disadvantaged students and their different needs, we are contributing to the national agenda of realizing the human potential in an equitable manner.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

We prepare the college prospectus and academic calendar at the beginning of every Academic session. From the 2023-24 session, New Education Policy 2020 has been implemented in the curriculum delivery process. As a result, two academic curriculums- CBCS & NEP are running simultaneously. Classes are held following the UG syllabus of WBSU and according to the college routine. Teachers follow different teaching techniques like Conventional classroom teaching, experiential learning, E-learning, discussion sessions etc. Assignments are also part of curriculum delivery. To Provide study materials to students we use platform like LMS among others. Students are encouraged to participate in different academic activities- excursion, extempore, quiz competitions, interdisciplinary student seminars etc. Physical fitness is also a part of the healthy upbringing of a Student, the Physical education department regularly conducts fitness activities, yoga, sports etc.

Our library organizes different student-centric activities like orientation programs, book-talk programs, inauguration of the storybook section, book fair etc. The library has around 12536 books and is also enabled with WEBOPAC facility. To create a knowledge network regarding resource sharing the college has signed MoU with a number of colleges. Similarly to open up roads towards employability for our students, the college has signed MoU with Krishi Vigyan Kendra, Decent International Hotel Management college etc. Various add-on courses are arranged by the departments to provide our students skill based education.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | View File |
| Link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Routine%202023-24%20Odd%20SEM.pdf |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has implemented the New Education Policy 2020 from the session 2023-24. The freshers of the semester I followed the WBSU guided NEP 2020 curriculum in different subjects. The old CBCS system is also running for the semester three to six students following the WBSU regulations. Our college follows the academic calendar of the West Bengal State University (WBSU) with regard to teaching-learning methods and conducting the continuous evaluation process of the UG programs.

The classes are held in offline mode. Only in the case of SEC and add-on courses, blended mode is followed.

| File Description | Documents |
|--------------------------------------|---|
| Upload relevant supporting documents | View File |
| Link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Academic%20Calendar%202023-2024.pdf |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

12

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

7

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | View File |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1017

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

788

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our college has followed the ethos to generate socio-cultural values among our students to make them an aware human being. To fulfil the aim, different programs on human values, gender equality and environmental issues are organised regularly. Programs like celebration of Women's day, interdisciplinary seminars related to women rights, to generate human values programs like commemoration of events relating to famous personalities who have glorified our country, Add on courses on values for the wellbeing of our students are arranged. Apart from that the institution also promotes programs on professional ethics to build up an undiscriminative work condition within the campus. Similarly the college authority has also taken serious steps towards environmental awareness among our students. Wall magazine on environmental issues named 'Abyay' was published to celebrate the World Nature Conservation day. Similarly awareness programs on World Environment day, World Soil day has been organized by NSS, Green Club, different committees and departments to discuss with students about ecological protection. In this robust way our college is progressing towards value generation among the students and the community.

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Number of courses that include experiential learning through project work/field work/internship (Data Template) | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

568

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

| File Description | Documents |
|--|---------------------------|
| URL for stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) | View File |
| Any additional information(Upload) | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | https://nsmashoknagar.ac.in/wp-content/uploads/2024/FEEDBACK%20ACTION%20TAKEN%20REPORT%2023-24.pdf |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1620

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

342

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution evaluates students' learning levels primarily through summative and formative assessments. Summative assessments include tests, quiz, project work and practical exams to measure performance; while formative assessments involve teacher-student interactions, mentoring and participation in co-curricular activities for ongoing feedback. A Mentor-Mentee system ensures face-to-face assistance beyond college hours, fostering personal growth and academic improvement.

Students are categorized as slow or advanced learners based on Bloom's taxonomy. Slow learners receive targeted support through a. Individual counseling b. Special class c. Additional notes d. Group discussions. Special classes are conducted outside the regular timetable to simplify complex topics and address specific challenges. Confidence-building sessions help them articulate their ideas, boost self-esteem, and prepare for future employability. Teachers remain committed to guiding these students toward academic success and career readiness.

Advanced learners are provided with advanced study materials through LMS, encouraged to participate in seminars, and engage in participative and experiential learning activities such as field tours, projects, and group discussions. They are motivated to explore higher education opportunities and participate in intellectual forums like debates, Youth Parliament, and elocution to augment critical thinking and problem-solving skills.

With a significant portion of students being first-generation learners from underprivileged backgrounds, the institution strives to bridge the learning gap and ensure inclusive education, fostering academic excellence and holistic

development for all.

| File Description | Documents |
|-----------------------------------|---|
| Link for additional Information | https://nsmashoknagar.ac.in/lms.php |
| Upload any additional information | View File |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1418 | 47 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Netaji Satabarshiki Mahavidyalaya employs student-centric methods including experiential learning, participative learning and problem-solving to enhance learning experiences across disciplines. These approaches address students' unique learning needs, capabilities and aspirations while aligning with UGC guidelines.

Experiential learning involves practical sessions for departments such as Geography, Education, Music and Journalism & Mass Communication besides organizing study tours/ fieldwork and environmental projects for all students. Participation in various activities like Youth Parliament, diverse wall magazines, exhibitions and inter-college competitions help the students to apply knowledge with respect to real-world scenarios. Alumni engagements and field training further provide insights into professional challenges and foster teamwork.

Problem-solving methodologies include topic-based assignments, project work on socio-political issues and local history, which encourage students to identify challenges, gather information and propose solutions. Science departments emphasize hands-on training using instruments, while humanities and social

sciences promote critical thinking through debates, discussions, and creative presentations.

Participative learning encompasses student seminars, competitions, quiz and extension activities through NSS and cultural programs. Teachers also use audio-visual aids like documentaries and films to stimulate discussions and enhance analytical writing.

These interactive and collaborative approaches create a conducive learning environment, enhance critical thinking and build confidence, preparing students to face real-world challenges with competence and creativity.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| Link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Field%20Report%202023-24.pdf |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Netaji Satabarshiki Mahavidyalaya, ICT-enabled tools are extensively utilized to enhance the teaching-learning experience, making it more engaging and effective. The campus is Wi-Fi enabled facilitating seamless e-learning. The institution provides ICT-enabled classrooms, a fully automated library and an efficient Learning Management System (LMS).

In addition to the traditional 'chalk and talk' method, teachers employ multimedia presentations, videos, films and interactive simulations to explain complex concepts in visually appealing ways, catering to diverse learning styles. These methods capture students' attention, stimulate interest and improve information retention and understanding. Various social media platforms are widely used for communication, sharing study materials, conducting tests, uploading assignments and mentoring students. Students are also encouraged to utilise the e-resources via the library option of the institutional website.

Teachers additionally access a wide range of online resources, such as e-books, articles and research papers to enrich their

teaching materials, update content regularly and incorporate real-world examples. This blended approach combines traditional teaching techniques with modern ICT tools, creating an interactive, student-centered learning environment that ensures effective knowledge delivery and fosters academic growth.

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | https://nsmashoknagar.ac.in/lms.php |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

| File Description | Documents |
|---|---------------------------|
| Upload, number of students enrolled and full time teachers on roll. | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

47

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

551

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has a regular, robust and transparent system of internal assessment for every course offered under CBCS through Continuous evaluation following the regulations of the West Bengal State University. With the implementation of the National Education Policy (NEP) 2020 during the academic session 2023-24, the internal assessment mechanism has been further enhanced to promote continuous comprehensive evaluation (CCE) and holistic learning.

At the commencement of the 2023-24 academic session, students

were informed about the rules, regulations, schedule, question patterns and marking systems through an orientation program and website notifications. Internal assessments, contributing 25 marks, are conducted twice per semester. These assessments include PowerPoint presentations, class tests and centralized written examinations. Notifications are communicated through institutional calendars, the college website and departmental groups.

After evaluation, results are promptly shared with students, along with detailed feedback to address their weaknesses. Students are encouraged to rewrite answers based on feedback and submit them to their respective teachers to ensure they understand and rectify mistakes. Mentors play a crucial role in guiding students throughout this process.

Marks are recorded and forwarded to the examination cell for efficient data management. By combining transparency, timely feedback and inclusivity, the internal assessment system fosters continuous improvement and academic rigor, reflecting the NEP 2020 ethos of holistic development.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.nsmashoknagar.ac.in/IOAC/FLD_1107_11_IOAC_45685.4930521219MCQ_REPORT.pdf |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. Internal examinations are meticulously organized, with timely lesson completion, study materials, and question patterns provided to students. Examination schedules are communicated in advance through college social media groups, notice boards, and the college website. Teachers are allocated 10-15 days to evaluate answer scripts.

Grievances are initially addressed at the departmental level by mentors or faculty. If unresolved, the Grievance Redressal Cell, comprising teaching and non-teaching staff and students, chaired by the Teacher-in charge, intervenes. The college

examination committee, led by the Head of Institution (HOI), oversees unresolved issues, including rechecking of answer scripts. Grievances related to university examinations, results, or external practicals are promptly forwarded to West Bengal State University through proper channels.

The system is multi-tiered, with open access to helplines and direct meetings with the Principal or faculty for grievances. Students can submit detailed grievance forms for resolution. Parent-teacher meetings are held periodically to discuss and document student progress and concerns, fostering collaboration.

This structured process ensures transparency, accountability, and timely grievance redressal, typically within a week, ensuring a supportive and efficient response to all stakeholders.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | View File |
| Link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1107_11_IQAC_45685.4930521219MCO_REPORT.pdf |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Netaji Satabarshiki Mahavidyalaya, teachers and students are well-informed about the stated Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) of the institution's academic programs. While the affiliating university designs the curriculum and syllabus, the college ensures transparency and clarity by displaying these outcomes on its website and sharing them through induction programs, social media, and departmental sessions.

New students participate in induction/orientation programs where outcomes are introduced, ensuring awareness from the start of the academic session. The institution's website managed professionally, provides comprehensive course-related information, including syllabi, program codes, fee structures, and evaluation criteria. The prospectus and academic calendars

further communicate key details to students and staff.

Workshops on the National Education Policy 2020 (NEP) were conducted for faculty and students to familiarize them with new curriculum aspects. Teachers formulate and disseminate course and program outcomes at the beginning of each academic session, highlighting interdisciplinary knowledge, critical thinking, communication, and management skills. Orientation programs also emphasize career opportunities associated with chosen courses.

| File Description | Documents |
|--|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://www.nsmashoknagar.ac.in/wp-content/uploads/2024/01/CO%20(23-24).pdf |
| Upload COs for all courses (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In the 2023-24 academic session, Netaji Satabarshiki Mahavidyalaya effectively assessed the attainment of Programme Outcomes (POs), Programme-Specific Outcomes (PSOs), and Course Outcomes (COs) through a variety of methods, including examinations, projects, assignments, group discussions, and tutorials. Both internal evaluations and end-semester university exams served as key metrics to measure learning outcomes, with results analyzed at departmental and institutional levels to track student progress.

Extensive study resources, such as audio/video lectures shared via WhatsApp, Telegram, and LMS, complemented traditional teaching methods. Access to platforms like NLIST, DOAJ, and DOAB enriched learning opportunities. Special attention was provided to slow learners through tutorials, counseling, and mentoring, while advanced learners benefited from seminars, webinars, expert lectures and project-based activities.

Regular meetings involving the HOI, students, and parents supported the evaluation process, with teachers monitoring progress through academic reports and feedback. A structured

feedback system allowed final-year students to contribute valuable suggestions for institutional improvement, and student progression to higher studies or employment were systematically recorded. Each department maintains a record of student progression to higher studies or employment. These are used to ascertain student performance and learning outcome of each program.

Students scoring the highest marks in any program and course are rewarded on the day of Annual prize distribution ceremony of the college, ensuring recognition for academic excellence. Continuous evaluation and personalized support created an inclusive, outcome-driven educational environment.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2024/01/POCO_Report_2023-24.pdf |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

413

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://nsbm.in/naac_sss/administrator/final_report.php?session=2023-24

| RESEARCH, INNOVATIONS AND EXTENSION | |
|---|---------------------------|
| 3.1 - Resource Mobilization for Research | |
| 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs) | |
| 0 | |
| File Description | Documents |
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |
| 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year | |
| 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year | |
| 0 | |
| File Description | Documents |
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |
| 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year | |
| 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year | |

15

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

07

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Netaji Satabarshiki Mahavidyalaya, through its National Service Scheme (NSS) unit and Extension Committee, has actively engaged in various extension activities aimed at sensitizing students to social issues and promoting their holistic development during the academic year 2023-24. These initiatives not only foster community engagement but also enhance the students' understanding of societal challenges. The NSS unit and the Extension Committee of the college in collaboration with the IQAC organised various activities including events, camps, and awareness programs. NSS events include Banomahotsav (26.07.2023), 'Meri Mati Mera Desh' (10.08.2023 to 15.08.2023), NSS Day (26.09.2023), 'Swachhta Hi Seva Campaign' (03.10.2023), and many more. Blanket distribution programmes were organized on behalf of Committee for Extension Activities in collaboration with IQAC of Netaji Satabarshiki Mahavidyalaya on 20.12.2023 at Gilapol and 23.12.2023 at Keotsha village. NSS Unit organized special camp at Gilapol (adopted village) from 21.02.2024 to 28.02.2024. The aim was to make our students aware of social issues through various programmes among others on environmental awareness, personal health and hygiene, tree plantation, educational support etc. One day special lecture on 'Bank Fraud and Financial Literacy' was organized on 29.03.2024. World Environment Day (05.06.2024) and International Yoga Day (21.06.2024) observed with tree plantation, cleaning campaigns and awareness programs. NSS Unit organised Fire Safety Awareness Programme (05.01.2024) to apprise the students and local people about the emergency situation. Besides, the College also celebrated Republic Day (26.01.2024), World AIDS Day (01.12.2023), Constitution Day (26.11.2023), and other important events.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/3.3.3.1_NSS.pdf |
| Upload any additional information | View File |

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year(Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | View File |
| Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template) | View File |

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

834

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | View File |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

10

| File Description | Documents |
|---|---------------------------|
| e-copies of linkage related Document | View File |
| Details of linkages with institutions/industries for internship (Data Template) | View File |
| Any additional information | View File |

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

12

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | View File |
| Any additional information | View File |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The academic as well as administrative sections are located in one building of the institution. On the ground floor, administrative section comprises of the Principal's room, student section with office, canteen, student's council room. The institute has separate common rooms for male and female students with indoor entertainment facilities and also has a

big playground. The entire college campus is a fully Wi-Fi enabled campus. Currently, there are 20 classrooms with Wi-Fi out of which three are equipped with ICT tools. The institution has two laboratories associated with Geography and Journalism & Mass Communication departments. The institution also has a separate computer laboratory. There are allotted rooms for both Netaji Subhas Open University (NSOU) and NSS activity.

Every department has its own distinct space for departmental activity and student- teacher interaction. Diverse books, magazines and journals are available in the central library. Most of the departments have small departmental library to meet subject- specific requirements. The college provides Divyangjan and sick room facilities for students and teachers of the college. The college has sufficient space for expansion. Plans are being conceived for the construction of an elevator thereby making the Institution further Divyangjan friendly.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides various facilities to the students to participate in extra-curricular activities. The college has adequate facilities which are used for organizing various tournaments, sports meets, and regular indoor as well as outdoor games. Outdoor games like cricket, football, and volleyball are played in the large playground of the college. For indoor games, options liketable tennis, carrom are available. For students, sports equipments such as discuss, shot-put, and javelin are available. Yoga classes are also arranged as part of value added course. The institution inspires its students to develop a sense of art and culture. They are encouraged to participate in different cultural programs and also inter-college events from which they bring several accolades to the institution. The college NSS unit inspires students to participate in several social as well as environmental awareness programmes. Several cultural programmes were conducted in 2023-24 session including Rabindra Prayan Diwas, Independence Day, Vidyasagar Birth Anniversary, Agomoni,

Swami Vivekananda's Birthday Celebration, Netaji's Birthday Celebration, Republic Day, International Mother Language Day, Basanta Utsav, Women's Day, Rabindra Jayanti, World Environment Day etc. Recreational facilities which are essential for the holistic development of the students are also provided by the College.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1144_22_IQAC_45686.8140278164New_Doc_01-31-2025_19.21.pdf |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

14,630,012.00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software: KOHA
- Nature of automation: Full
- Version: 21.11.04.001
- Year of Automation: 2022

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

| 159500 | |
|--|---------------------------|
| File Description | Documents |
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16.72

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities of the institution are periodically updated despite our limited economic resources. The institution has 85 computers out of which 51 are assigned for students' use and 34 for officials and departmental use. Out of these 51 computers, 18 computers are used for computer lab based subjects like Geography, Journalism & Mass Communication. A set of 24 computers is there in the Computer Centre of the College. The Central Library of this institution has 5 computers with internet facility for students and teachers. The institution has several printers, scanners, laptops, projectors, routers as well as CCTV cameras. These all are regularly updated and maintained through AMC signed with IT System & Solutions annually. The local cable operator serves to provide uninterrupted internet connection which is further distributed through Wi-Fi connectivity in the campus. Various printers and scanner can be accessed through Wi-Fi facility .

The college makes sure that the IT related tools can be properly maintained and regularly updated for better

services. The institution runs on two servers. At the beginning of the academic session servicing of all equipments are carried out.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

85

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Student – computer ratio | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,429,502.00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts. | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In an educational institution, building infrastructure plays a very significant role as high-quality infrastructure improves the teaching-learning process and students' progress which is the most important aim of any academic institution.

The building committee works on space management of the campus. It looks after the construction, maintenance of the college building and works through a tender system as per the standard norms.

General maintenance committee looks after various services like power supply, maintenance of electrical goods, air conditioning, water supply etc. The convener of this committee oversees the repairing and upgradation related works done by contractors. The College has a power backup system.

Computer maintenance committee looks after the regular maintenance and necessary upgradation of computers, printers, CCTV cameras and IT related tools. One company looks after various IT facility including CCTV camera where as another company provides ERP solution for academic support . Various vendors are engaged for regular maintenance of electricity , water and sanitary systems .

Our entire library is automated and incase of any troubleshooting, the vendor who installed the system is called upon . Laboratory Equipment/ Machineries: Stock registers are kept for enlisting equipment and instruments.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1163_22_IQAC_45685.60329050934.4.2_Final.pdf |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

920

| File Description | Documents |
|---|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

170

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

| File Description | Documents |
|---|---|
| Link to institutional website | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/5.1.3%20supporting%20data%202023-24_compressed.pdf |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

533

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

| | |
|--|-----------------------------------|
| <p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p> | <p>A. All of the above</p> |
|--|-----------------------------------|

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | View File |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students’ representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The provision for student representation in academic and administrative bodies and various college committees plays a crucial role in bridging the gap between the college administration and students. Students' Representatives (SRs) are actively involved in student-oriented committees, offering suggestions on welfare schemes related to academics, and co-curricular activities.

SRs encourage student participation in cultural programs and contribute to the smooth execution of these events. They are also key participants in National Service Scheme (NSS) activities and various outreach programs that aim to serve the community. Their collaboration with teachers in organizing sports activities during the annual college sports meet ensures a well-rounded student experience. Additionally, SRs play an integral role as members of the Internal Quality Assurance Cell (IQAC) and other important administrative committees, representing students’ perspectives and contributing to the overall development of the institution.

Apart from academic and administrative involvement, SRs actively promote environmental awareness, health, hygiene, and cleanliness on campus. They are also deeply engaged in student orientation and gender sensitization programs, fostering a campus culture of inclusivity and respect. Through their efforts, SRs help create a vibrant cultural environment by organizing events like World Environment Day, World AIDS Day, and more. In line with the West Bengal Government’s initiative, Students' Week is celebrated annually with a week of student-driven activities, where SRs play a key role in its success.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1185_19_IQAC_45686.62400775465.3.2--Student'_representation.pdf |
| Upload any additional information | View File |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | No File Uploaded |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an active alumni association named 'Ashoknagar Netaji Satabarshiki Mahavidyalaya Praktani.' The alumni are passionate about the holistic development of their alma mater. They maintain regular contact both on virtual platforms and by visiting the college on various occasions. In this academic year, the college organised a book fair on its premises where the engagement of the alumni was noteworthy. Some of them set up stalls where they displayed not only books but also beautiful handicrafts which were for sale. The alumni of the Education department took the initiative of successfully arranging an exhibition namely 'Cultural Diversity of India.' The alumni of the college who are successfully engaged in various walks of life gathered for a reunion. The college has planned to organise a picnic with them in the next academic year. The registered alumni association of the college is always active in facilitating fruitful endeavours. Overall the alumni share their wealth of experience with the current students to guide them in life. They make the college proud not only through their praiseworthy personal achievements but also through their zealous engagement with the institution.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Netaji Satabarshiki Mahavidyalaya exemplifies effective institutional governance through its steadfast commitment to its founding principles and educational mission. The institution's governance framework is strategically designed to serve its primary objective: providing quality higher education to students from economically disadvantaged and minority communities in the suburban to rural region. The structure of the college operates through a well-organized Governing Body, headed by the Head of Institution and comprising diverse stakeholder representatives. This inclusive body ensures participatory decision-making across crucial domains including academic planning, financial management, institutional development, admission procedures, and administrative operations. Their collaborative approach helps maintain alignment between institutional policies and the college's core mission. The institution's vision emphasizes holistic student development, combining academic excellence with practical skill enhancement. This is achieved through a multi-faceted approach that includes promoting research initiatives, facilitating higher education opportunities, and enhancing employability skills. The college places particular emphasis on fostering an interdisciplinary perspective while nurturing students' overall personality development. To realize these objectives the institution maintains a supportive learning environment with modern infrastructure and facilities. This comprehensive

approach to educational governance ensures that Netaji Satabarshiki Mahavidyalaya consistently works toward achieving its foundational goals while upholding its core values and educational standards.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/mission-vision.php |
| Upload any additional information | No File Uploaded |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution demonstrates exceptional leadership through its comprehensive decentralization and participative management approach, as evidenced by its robust committee structure and collaborative decision-making processes. The IQAC's composition reflects this commitment, incorporating representatives from various stakeholders, including teachers, administrative officers, management, local society, alumni, and industry professionals. The decentralized governance of the institution is exemplified through its criterion-based organization, where specific responsibilities are distributed among seven distinct criterion heads, each supported by dedicated team members. This structure ensures focused attention on various institutional aspects while promoting shared responsibility and expertise utilization. The establishment of multiple functional committees, including the Research Committee, Library Committee, and Career Counseling Committee, further demonstrates the institution's commitment to distributed leadership. Participative management is particularly visible in the institution's academic initiatives. The successful implementation of various programs, such as the 'Students' Week' and local area research projects, showcases how different departments and committees work collaboratively. The college has also established nine MOUs with various institutions, reflecting its proactive approach to expanding educational opportunities through strategic partnerships. The institution's commitment to inclusive decision-making is further demonstrated through regular parent-teacher meetings, student feedback mechanisms, and active involvement of alumni in institutional development. Faculty members are empowered to initiate and lead various academic and cultural programs, while students are

encouraged to participate in decision-making through various committees and clubs. This integrated approach to leadership has resulted in significant institutional achievements, including successful AQAR submissions, implementation of new teaching methodologies, and enhanced community engagement through extension activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/IQAC%20Report%202023-24.pdf |
| Upload any additional information | No File Uploaded |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Netaji Satabarshiki Mahavidyalaya has demonstrated significant progress in digital transformation through the implementation of comprehensive e-governance solutions. The institution's commitment to technological advancement is particularly evident in its adoption of innovative Learning Management Systems (LMS) and digital tools for academic and administrative processes. A notable milestone in this regard was the organization of an online teachers' training program on LMS usage in collaboration with InfoTech on November 10, 2023. This initiative equipped faculty members with essential digital skills for the modern education system. The institution continually stresses on blended learning approaches, as evidenced by the workshop on 'Blended Mode of Teaching' conducted on January 4, 2024. The institution's digital ERP (Enterprise Resource Planning) infrastructure supports various administrative functions, including student admission management, examination processes, and academic record-keeping. The system facilitates seamless integration of academic and administrative operations, enabling efficient management of student data, attendance tracking, and performance evaluation. Faculty members have effectively utilized these digital platforms for course material distribution, online assessments, and interactive learning experiences. Furthermore, the institution has strengthened its digital presence through the creation of an online domain for its peer-reviewed multidisciplinary college journal 'Scintia' and the implementation of various online academic initiatives. The ERP ensures that students, faculty, and administrative staff can engage with institutional resources effectively,

promoting a more connected and collaborative educational environment. This comprehensive digital transformation strategy reflects the institution's commitment to enhancing operational efficiency while maintaining high standards of educational delivery in a growing digital world.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | https://scintia.in/index.php |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Netaji Satabarshiki Mahavidyalaya (NSM) operates in accordance with the regulations of the West Bengal State University, Barasat and the directives of the West Bengal Department of Higher Education. The Governing Body, consisting of the President, government and university nominees, teaching and non-teaching representatives, and a student representative, is responsible for planning, performance review and policymaking. The Principal/TIC collaborates with the Governing Body to maintain an inclusive academic environment. The Head of the Institute (HOI), works with the Teaching and Non-Teaching Staff to oversee academics, admissions, and administration. Key academic decisions are made in consultation with the college IQAC and the Academic Sub-committee. Various statutory and non-statutory committees are formed under the guidance of the Governing Body and the Principal, ensuring quality assurance through the IQAC. The Librarian manages the daily operations of the library, while office management is handled by the HOI and the Head Clerk, supported by the Bursar, Accountant, Cashier, Office Clerk, and Typist. The college has Grievance Redressal Cell, Anti-Ragging Cell and Anti-Sexual Harassment Cell (restructured and renamed as Internal Complaints Committee) besides Student Welfare cell which collaborate to ensure student well-being. Mentors and departmental heads act as conduits for student concerns, and these cells collect and analyze complaints and take appropriate actions. The college mentoring system parallelly serves as the first line of complaint resolution and then escalation is made if and when necessary.

| File Description | Documents |
|---|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2022/02/Governing-Body.pdf |
| Link to Organogram of the Institution webpage | https://nsmashoknagar.ac.in/wp-content/uploads/2022/02/ORGANOGRAM-OF-NSM.pdf |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | View File |
| Screen shots of user interfaces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc (Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college prioritizes the welfare of its teaching and non-teaching staff through various support mechanisms. The institution has implemented several key measures: The Welfare Fund provides interest-free loans to regular and casual employees, with EMI deductions from salaries for repayment. This facility has benefited numerous staff members, including casual workers. A Staff Cooperative Credit Society serves teaching and non-teaching staff by offering low-interest soft loans, accessible to government-salaried employees. Female staff are entitled to six months of paid maternity leave, while both genders can utilize Child Care Leave per regulations. The institution supports faculty development through fellowship assistance, flexible schedules for Ph.D. pursuits, and duty leave for professional development programs like Refresher

Courses (RC) and Faculty Induction Programs (FIP). Regular health check-up camps are organized for all staff members, demonstrating the institution's commitment to employee well-being. The administration ensures timely promotions and maintains transparent avenues of interaction. These initiatives reflect the institution's dedication to supporting its workforce while fostering a positive work environment that acknowledges and values staff contributions.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | View File |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | View File |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | View File |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a comprehensive performance evaluation framework that systematically assesses both teaching and non-teaching staff contributions. Central to this process

is the Internal Quality Assurance Cell (IQAC), which administers annual appraisal mechanisms aligned with UGC guidelines and institutional quality objectives. For faculty assessment, the institution implements the Performance-based Appraisal System (PBAS), which evaluates three fundamental dimensions: pedagogical effectiveness in teaching and learning, engagement in co-curricular initiatives, and scholarly contributions through research activities. Faculty members fulfilling established performance thresholds are eligible to submit their credentials for promotional consideration. The IQAC conducts thorough verification of academic accomplishments, following which the IQAC Coordinator forwards qualifying promotion files to the Head of Institution for review and subsequent presentation to the Governing Body for final approval. The evaluation process is further enriched by incorporating student feedback regarding teaching effectiveness and institutional resources. For non-teaching personnel, the institution employs a customized self-evaluation framework utilizing a structured checklist methodology. This assessment process enables the HOI to provide targeted guidance and performance feedback to support staff development. Career progression opportunities are structured according to service duration, with staff members becoming eligible for service benefits after completing either seven or ten years of service, depending on their specific service cadre. This dual-track evaluation system ensures fair assessment while promoting continuous professional development across all institutional roles.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Netaji Satabarshiki Mahavidyalaya maintains rigorous financial oversight through a comprehensive dual-audit framework encompassing both internal and external evaluations. Since 2013-14, the institution has demonstrated its commitment to financial accountability by engaging registered chartered

accounting firms to conduct voluntary internal audits, enhancing the depth and quality of financial assessment. The institution's external audit process is overseen by the Education Directorate of West Bengal, which designates specialized firms to perform annual financial reviews. This systematic approach has yielded successful completion of both internal and external audits through the 2020-21 fiscal year. The institution has maintained this schedule, with internal audits for fiscal year 2021-22 now complete and under review by the government-appointed external auditing firm. Concurrent with these developments, internal audit procedures for fiscal years 2022-23 and 2023-24 have been initiated, denoting the institution's commitment to continuous fiscal oversight. The institution has been praised by auditing firms for its adherence to appropriate accounting rules and processes throughout its functioning timeline. While no significant objections have been raised, the institution maintains a proactive approach to addressing any observations or recommendations from both internal and external auditors, reflecting its dedication to financial excellence and transparency. This comprehensive audit framework ensures robust financial governance and accountability.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution demonstrates effective resource management through strategic fund allocation and utilization. The total allocated budget of Rs. 10,000,000 for infrastructure augmentation represents the institution's strategic planning for development initiatives. The actual infrastructure augmentation expenditure of Rs. 14,630,012 (146.3% of the allocated budget) indicates the institution's proactive approach in exceeding planned development targets. This higher utilization demonstrates the institution's commitment to expanding and upgrading facilities beyond initial projections. The total expenditure excluding salary was Rs. 18,118,436, with balanced allocation across different operational areas:

- Maintenance of academic facilities: Rs. 1,429,502 (7.9% of total expenditure)
- Physical facilities maintenance: Rs. 2,287,595 (12.6% of total expenditure)
- Other expenditure: Rs. 691,247 (3.8% of total expenditure)

The significant investment in maintenance of physical facilities (12.6%) reflects the institution's priority towards upkeep and enhancement of existing infrastructure. The allocation for academic facilities maintenance (7.9%) ensures optimal functioning of learning resources and educational equipment. The additional expenditure of Rs. 691,247 on other institutional needs represents prudent financial management for miscellaneous requirements. The overall expenditure pattern demonstrates a well-planned approach to resource utilization, with infrastructure development receiving major focus (80.7% of total expenditure), while maintaining adequate provisions for routine maintenance and operational needs. This comprehensive financial strategy ensures sustainable institutional growth

while maintaining existing facilities at optimal levels.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the institution has made significant contributions in institutionalizing quality assurance processes during 2023-24 through several strategic initiatives. The IQAC successfully maintained systematic documentation by submitting AQAR reports regularly, with AQAR 2022-23 being submitted during the year under review. This demonstrates the cell's commitment to continuous quality monitoring and reporting to relevant authorities. To enhance teaching-learning quality, IQAC organized crucial faculty development programs, including an online training on Learning Management System(LMS) in collaboration with InfoTech and a workshop on the New Education Policy 2020. To promote knowledge sharing and pedagogical innovation through faculty exchange programs under nine MOUs being signed with various institutions. IQAC institutionalized student-centric quality initiatives through a structured "Students' Week" involving multiple departments and committees. This week-long program incorporated various activities, from career counseling to cultural events, fostering holistic student development. The cell also supported research culture by establishing local area research (LAR) projects across departments and launching a peer-reviewed college journal named 'Scintia'. Infrastructure development was prioritized with the procurement of new equipment and furniture worth Rs. 34,35,865/- to enhance the teaching-learning environment. Additionally, IQAC strengthened the mentoring system to provide personalized guidance to students, particularly focusing on those from rural and economically weaker backgrounds. Through these systematic quality assurance strategies, IQAC has created a robust framework for institutional development while addressing the diverse needs of the stakeholders.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has demonstrated a systematic approach to reviewing and enhancing its teaching-learning processes through IQAC initiatives during 2023-24. A significant focus has been placed on modernizing teaching methodologies, as evidenced by the implementation of NEP 2020. The institution organized a specialized workshop on 'Blended Mode of Teaching' on January 4, 2024, led by Prof. Mukut Chakrabarty, Director of IQAC at West Bengal State University, highlighting the commitment to pedagogical innovation. The IQAC has instituted regular faculty development programs to ensure continuous improvement in teaching quality. Notable among these was the training program on Learning Management System (LMS) conducted in collaboration with InfoTech. Additionally, nine substantive teachers completed various faculty development programs, including refresher courses and faculty induction programs, demonstrating the institution's commitment to enhancing teacher competencies. To assess learning outcomes, the institution implemented a comprehensive mentoring system that tracks student progress and addresses specific challenges. The system particularly focuses on supporting students from rural and economically weaker backgrounds, ensuring inclusive education. The IQAC has also encouraged innovative teaching methods through five Add-on courses, including specialized programs in Literature and Performing Arts, Soft Skills, Field Techniques, and Research Methodology. The effectiveness of these initiatives is evidenced through increased student engagement in research activities, successful faculty exchange programs under various MOUs, and improved student participation in extracurricular activities. The institution's commitment to continuous improvement is further demonstrated through regular parent-teacher meetings, where feedback is collected and incorporated into the teaching-learning process.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/Events%20and%20Activities%20of%20IQAC.pdf |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://nsmashoknagar.ac.in/wp-content/uploads/2023-24/IQAC%20Report%202023-24.pdf |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution being a co-educational college has always remained sensitive and has inculcated measures to ensure social, political, economic empowerment and security of all its students with special emphasis towards the female students. To ensure a safe campus and a secured environment, the college has taken these measures:

1. Two senior and experienced gatekeepers are stationed at the college entrance.
2. The entire campus is under CCTV surveillance.
3. Separate washrooms exist for male and female students in every floor along with one divyangjan washroom on the ground floor.
4. Internal Complaints Committee (ICC) together with Women's cell to address issues on harassment within the campus.
5. A fulltime lady attendant for female students to seek help whenever required.
 - Awareness Programs and Counseling: Department of History organised an interdisciplinary student awareness seminar on Women's rights in India on 04.03.24. Again, on 12th March, 2023, the Gender Cell of the college celebrated International Women's Day by arranging an awareness program, focusing on Self-defense and women's empowerment. Again, the Anti-ragging committee of the college organized a poster competition to spread awareness against the menace of ragging on 2.1.2024.
 - Common Room: The College has two vibrant common rooms for male and female students.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | Nil |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1219_7_IQAC_45654.53415663587.1.1.pdf |

| | |
|---|------------------------------|
| <p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient</p> | <p>C. Any 2 of the above</p> |
|---|------------------------------|

| equipment | |
|--------------------------------|---------------------------|
| File Description | Documents |
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution undertakes various measures to manage the diverse forms of waste generated in the campus and organizes programs to spread awareness regarding waste management in the premises. Netaji Satabarshiki Mahavidyalaya has decided to further its waste management in cooperation with Ashoknagar Kalyangarh Municipality. They have arranged for regular cleaning and proper disposal of the waste collected from the college. Again, our institution holds student awareness campaign and program on efficient waste management and sustainable development in collaboration with the local municipality. The NSS unit of the college organized 'Swachhta Hi Seva' Campaign on 03.10.2023 besides regular activities. On that day, volunteers cleaned our college campus and spread awareness on hygiene among the students. Thirty-two NSS volunteers participated in this programme.

Solid waste management: The huge volumes of waste are managed with the cooperation of college staff and students. There are approximately 20 dustbins for dry and wet waste in the college campus.

- Liquid waste management: The liquid waste is disposed through proper sewage system.
- E- Waste management: Our vendor, IT Systems and Solutions, has taken up the responsibility of managing e-waste materials for our institution.

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | View File |
| Geo tagged photographs of the facilities | https://erp.nsmashoknagar.ac.in/IQAC/FLD_1221_7_IQAC_45654.53590852627.1.3.pdf |
| Any other relevant information | No File Uploaded |

| | |
|--|------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

| | |
|--|-------------------------------------|
| 7.1.5 - Green campus initiatives include | |
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants | A. Any 4 or All of the above |

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Any other relevant documents | No File Uploaded |

| | |
|---|--|
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
|---|--|

| | |
|--|------------------------------|
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above |
|--|------------------------------|

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

| | |
|---|-------------------------------------|
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading | A. Any 4 or all of the above |
|---|-------------------------------------|

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote inclusiveness and empower those in need, the college efficiently facilitates various National and State Government scholarships and around 950 of our students received such financial aids in the 2023-2024 session.

With an understanding that divisiveness and intolerance are detrimental to unity and brotherhood so elaborately cherished in our constitution, we aim to promote, protect and celebrate cultural, regional, linguistic, communal, socio-economic diversities through various programs and activities in our college. The cultural programs organized at the college remain especially sensitive to such issues. Besides Independence Day and Republic Day, other occasions are as well celebrated to promote national unity and harmony. We provide equal opportunity to our students to showcase the cultural aspects of their diverse backgrounds through various performances. Linguistic diversity is promoted by celebrating the International Mother Language Day on 21st February. To create awareness regarding constitutional norms, the institution duly celebrated Constitution Day on 26th november. Again, the NSS volunteers along with the teachers work hard for the development and upliftment of the economically and socially backward residents of the adopted village at Gilapole. The NSS volunteers arranged a cultural programme for the children of theat Gilapole Free Primary School. On 23rd December, 2023, the staff and students of the college distributed blankets among the underprivileged at Gilapole village and at Keotsa village.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to educate our students and employees as constitutionally aware citizens sensitized to their Fundamental Rights and Duties.

Our students have been attending Youth Parliament sessions to understand the constitutional rules and obligations as well as citizens' rights. On the other hand, International Yoga Day has been observed by the college where many of our students showcased various yoga asanas and spread the benefits of yoga for betterment of mind and body. Again, on the occasion of Constitution Day (26th November, 2023), many of our students got certificates from Govt. of India for taking oath on the preamble of Indian constitution.

Along with such activities, the college also celebrates International Mother Language Day and International Women's Day to highlight equal rights and opportunities for all citizens and to educate the students about an equal world based on mutual respect and dignity as vividly enshrined in Rights to Equality and Freedom in the Indian Constitution.

| File Description | Documents |
|--|---------------------------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Commemorating days, events and festivals of national importance honors the great heritage of India. Recognizing the momentous contributions of historical figures to freedom and justice likewise inspires the youth. NSM observes several nationally and internationally significant occasions to educate our students on the history, traditions and practices of India in engaging and participatory ways. From its very beginning, Netaji Satabarshiki Mahavidyalaya has maintained a balance between the academic pursuits and the cultural activities including celebration of national festivals and birth / death anniversaries of the great Indian personalities. The programs are held in the spirit to uphold the cultural heritage and to spread awareness amongst the students and staff regarding various national and international commemorative days. The programs were celebrated with great enthusiasm and provided an opportunity of togetherness after the long period of social distancing.

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

1. Title of the Practice: Exploration of the physical and human centric aspects at Ashoknagar and surrounding areas (LOCAL AREA RESEARCH).

2. objectives:

a) To involve students and teachers in local area research activities at Ashoknagar and surrounding areas.

b) To improve students' overall educational experience and create greater motivation for application-based knowledge in and around various parts of Ashoknagar.

c) To investigate the challenges and their probable solutions to the issues raised by the people of Ashoknagar.

d) To implement the relevant suggestions given by the local people in our research findings and reflect those in our teaching-learning process to bridge the gap between the researchers and the local area under survey.

BEST PRACTICE 2

Title of the Practice - Online 'Student Profile Mapping' Portal

Objectives:

To determine the abilities of students in an objective and quantifiable manner and identify the slow and advanced learners so that appropriate support can be provided by the institution.

| File Description | Documents |
|--|---------------------------|
| Best practices in the Institutional web site | View File |
| Any other relevant information | View File |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The teaching-learning and continuous evaluation structure of the college are conducive to academic and socio-cultural upliftment. The college has earned a name among the higher education-seekers so much so that boys and girls from far-flung areas and from among minority and under-privileged sections of the population seek admission to get into the 1st year classes of BA & BSc. The minority and backward class students comprise the larger portion of the roll-strength and, thus, it is our responsibility to reach out to these students and address their aspirational need.

Only the educated and skilled persons would stand to benefit in the economic growth story of the nation. What an educational institution can do, in this context, is to create opportunities for its students. This model has been beneficial to the financially weak minorities, SC/ST and OBC students of our institution. In 2023-24 session, 920 students received Rs. 8956000.00. under different govt.-sponsored scholarships. Moreover, in 2023-24 session, the college authority also paid Rs. 1,20,000 out of college fund in admission fees for poor but meritorious students.

By focusing on these disadvantaged students and their different needs, we are contributing to the national agenda of realizing the human potential in an equitable manner.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

Infrastructural development: In the coming session, we would surely complete the construction of a spacious auditorium. Rainwater harvesting related infrastructure would also be completed in the next session. The institution is also aiming to enhance its ICT facilities and digital infrastructure including software programs, projectors and smart boards.

Different Audits/Surveys: relating to academic affairs, Energy uses, Green parameters and gender equations at the campus would be undertaken to ensure greater transparency and to chart a coordinated course of action in coming years.

Extension Activities:The institution firmly believes in deepening its connection with the community. There is a plan to propagate Adult Education and awareness in the backward areas by teachers as a part of Extension Activities. The institution has also planned to offer its facilities to non-profit organizations working for the under-privileged sections of society.

LAR (LOCAL AREA RESEARCH) :Ongoing projects around Ashoknagar region will be prioritized in the coming session with the concerted efforts of the college authority, faculty members along with our students and the inhabitants.

Alumni Engagement: Alumni Association would also be given priority by involving our ex-students in different initiatives and in the coordinated plan of action undertaken by the college authority.