



NETAJI SATABARSHIKI MAHAVIDYALAYA

Ashoknagar, North 24 Parganas, West Bengal

Affiliated to West Bengal State University | NAAC Accredited

ANNUAL REPORT OF THE ACADEMIC SUB-COMMITTEE

Academic Session 2024–2025

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Netaji Satabarshiki Mahavidyalaya

EXECUTIVE SUMMARY

The Academic Sub-Committee of Netaji Satabarshiki Mahavidyalaya presents this comprehensive Annual Report for the Academic Session 2024–2025, consolidating activities and initiatives undertaken across three reporting periods: July to December 2024, January to May 2025, and May to August 2025. This report has been prepared in accordance with NAAC quality parameters and documents the committee's sustained efforts to promote academic excellence, strengthen institutional governance, and foster a holistic learning environment.

The session was marked by the continued transition to the National Education Policy (NEP) 2020 framework for incoming students, while final-year CBCS students completed their undergraduate programme. The Committee's activities spanned curricular delivery, co-curricular enrichment, faculty development, student welfare, and outreach to the wider academic community. Significant challenges related to faculty shortages were identified and addressed through proactive recommendation to the college administration.

Key highlights of the year include the successful conduct of induction and orientation programmes, faculty development workshops, international and departmental seminars, add-on courses, cultural and commemorative events, parent-teacher meetings, and the publication of student e-magazines and wall magazines. The Committee also undertook a thorough analysis of student progression data and examination results to inform academic planning for the forthcoming session.

INSTITUTIONAL OVERVIEW AND GOVERNANCE

Netaji Satabarshiki Mahavidyalaya, located in Ashoknagar, North 24 Parganas, is a NAAC-accredited institution affiliated with West Bengal State University. The college offers undergraduate programmes across Arts and Science disciplines and is committed to providing quality higher education to first-generation learners from the surrounding community.

The Academic Sub-Committee functions as the primary academic governance body responsible for planning, monitoring, and evaluating the teaching-learning processes of the institution. During the 2024–25 session, the committee met regularly and collaborated closely with the IQAC, the Examination Committee, departmental heads, and the college administration to ensure curriculum delivery aligned with both CBCS and NEP frameworks.

Departmental Structure and HOD Changes

The following changes in departmental leadership were effected during the session to ensure administrative continuity:

- With effect from 1st August, 2024: The Head of the Department of Geography was changed. Samiran Sarkar assumed charge as HoD, Geography.
- With effect from 1st August, 2024: The Head of the Department of English was changed. Prama Bhattacharjee assumed charge as HoD, English.
- With effect from 4th March, 2025: The Head of the Department of Economics was changed. Shampa Ghosh assumed charge as HoD, Economics.

ACADEMIC PLANNING AND CURRICULUM DELIVERY

Semester Routines

The Academic Sub-Committee prepared semester-wise class routines throughout the academic year to ensure seamless commencement of academic activities:

- Odd Semester Routine (1st, 3rd, and 5th Semesters) was prepared for the Academic Year 2024–25 and implemented from August 2024.
- Even Semester Routine (2nd, 4th, and 6th Semesters) was prepared and implemented from January 2025.

Programme Frameworks

The college runs undergraduate programmes under two concurrent frameworks during 2024–25:

- Choice Based Credit System (CBCS): For students admitted prior to 2022–23, covering 5th and 6th Semester in the odd and even semesters respectively. This is the terminal year of CBCS at the college.
- Four-Year Undergraduate Programme (FYUGP) under NEP 2020: For students admitted from 2023–24 onwards, offering Honours (Major) and General (Minor) courses with Major, Minor, MDC, AEC, SEC, and VAC components.

NEP Subject Combinations Offered (2024–25) — Honours Programmes

The following subject combinations were offered under the Honours stream of the NEP framework:

Code	Major Subject	Minor 1	Minor 2 / MDC
H1PX	Music	Education	Bengali / Journalism & Mass Comm / Sociology
HXPX	Geography (B.Sc.)	Political Science	Economics / Mathematics
HXPX	Education	Political Science	History / Sociology
HXPX	Sociology / JMC	Political Science	History / Education / Bengali
HXPX	English	Political Science	History
HXPX	History	Sociology	Political Science
HXPX	Political Science	Sociology	History
HXPX	Sanskrit	History	Bengali
HXPX	Bengali	Education / Physical Ed.	History

Skill Enhancement Courses (SEC)

Semester III (NEP)	Semester V (CBCS)
Computer Applications	Economics
	Sanskrit
	Physical Education

EXAMINATIONS AND ASSESSMENTS

Internal Examinations — Odd Semester (2024)

- The Exam Committee was instructed to arrange Internal Examinations for 5th Semester (CBCS) students from 8th November 2024 through December 2024.
- Continuous Comprehensive Evaluation (CCE) was arranged for 1st and 3rd Semester students under the NEP framework.

Internal Examinations — Even Semester (2025)

- Internal Examinations for 6th Semester (CBCS) students were conducted from 8th–15th May, 2025.
- CCE was arranged for 2nd and 4th Semester (NEP) students.
- Internal Examinations for 2nd and 4th Semester students were arranged from the first week of August 2025.

Examination Form Fill-Up Statistics

The following data reflects student participation in the university examination form fill-up process across the session:

Semester / Stream	Regular Students	Backlog Students	Total
5th Semester (CBCS) – Odd 2024	275	129	404
3rd Semester (CBCS) – Odd 2024	1	187	188
1st Semester (CBCS) – Odd 2024	—	43	43
6th Semester (CBCS) – Even 2025	256	33	289
3rd Semester (NEP) – Even 2025	243	—	243
1st Semester (NEP) – Even 2025	381	98	479
2nd Semester (NEP) – Aug 2025	308	85	393

6th Semester Results — Academic Achievement

The 6th Semester (CBCS) results demonstrated marked improvement compared to the previous year. The college recorded better performance in comparison to neighbouring institutions:

- 100% pass rate was recorded in Honours subjects across all departments.
- 81.25% of General stream students successfully passed their examinations.

This commendable outcome reflects the sustained effort of the faculty in ensuring syllabus completion and academic support to students.

FACULTY SITUATION AND CLASS LOAD ANALYSIS

The college has been facing a critical shortage of teaching staff for the past five years, significantly impacting the delivery of scheduled academic sessions across departments. The following analyses document the situation as recorded in both the odd and even semesters of 2024–25.

Class Load Analysis — Odd Semester 2024 (1st, 3rd & 5th Semesters)

Sl. No.	Department	Allotted Classes	Classes Taken	Shortfall
1	Bengali	59	59	Nil
2	English	53	53	Nil
3	History	56	56	Nil
4	Education	60	51	9 (after guest teachers)
5	Political Science	59	59	Nil (incl. Sec)
6	Sanskrit	46	46	Nil (incl. Sec)
7	Music	56	56	Nil

Sl. No.	Department	Allotted Classes	Classes Taken	Shortfall
8	Geography	64	64	Nil
9	Journalism & Mass Comm.	59	52	7 (after guest teachers)
10	Sociology	59	46	13
11	Physical Education	28	28	Nil
12	Economics	18	18	Nil
13	Mathematics	15	15	Nil

Class Load Analysis — Even Semester 2025 (2nd, 4th & 6th Semesters)

Sl. No.	Department	Allotted Classes	Classes Taken	Shortfall
1	Bengali	73	73	Nil
2	English	73	61	12
3	History	79	61	16
4	Education	83	31	52
5	Political Science	59	59	Nil
6	Sanskrit	46	46	Nil
7	Music	72	72	Nil
8	Geography	84	84	Nil
9	Journalism & Mass Comm.	80	30	50
10	Sociology	52	44	8
11	Physical Education	28	28	Nil
12	Economics	18	18	Nil
13	Mathematics	15	15	Nil

The Education and Journalism & Mass Communication departments recorded the most critical shortfalls in the even semester, with shortfalls of 52 and 50 classes respectively. History and English also showed notable deficits. While the college temporarily arranged guest teachers from neighbouring institutions for some departments, this measure is insufficient as a long-term solution. The Academic Sub-Committee has formally recommended urgent recruitment of full-time contractual teachers. An application was submitted to the Director of Public Instruction (DPI), though the process had not been initiated as of the period under review.

ORIENTATION AND FACULTY DEVELOPMENT PROGRAMMES

- Induction and Orientation Programme for 1st Semester NEP 2024 Batch was jointly organized by the Academic Sub-Committee and IQAC on 7th August, 2024. The programme oriented new students to the NEP framework, college norms, and available academic resources.
- Orientation and Faculty Development Programme on NAAC Accreditation was organized by IQAC to familiarize faculty members with the revised NAAC accreditation framework and quality parameters.

- Faculty Development Programme on 'Use of ICT in Academics: A New Perspective' was jointly organized by IQAC and the Academic Sub-Committee on 26th March, 2025 for all faculty members, focusing on digital tools and pedagogical innovations.
- Faculty Exchange Programme between Chaitanya College and Netaji Satabarshiki Mahavidyalaya was conducted on 13th June, 2025 to foster inter-institutional academic collaboration and professional enrichment.

SEMINARS AND ACADEMIC EVENTS

International Seminars

- Department of History: One-day International Seminar on 'Human Rights and Forced Migration in South Asia' — 11th September, 2024.
- Department of Mathematics: International Seminar on 'Plagiarism and Academic Integrity in Research' — 26th April, 2025.
- Department of Political Science: A one-day international seminar on 24th July, 2024 on the topic "Agency of State: Global Perspective".

Student and Departmental Seminars

- A one-day academic and administrative training program was organized by the Academic Sub-Committee and IQAC on July 3, 2024.
- Department of Geography organized a student exhibition on July 4, 2024.
- Department of Education conducted a one-day workshop on "Statistical Training: Data Analysis through Excel Operations" on July 5, 2024.
- Department of Journalism and Mass Communication: Student Seminar — 31st August, 2024.
- Department of Education: Student Seminar on 'Contemporary Issues in Education' — 12th December, 2024.
- Department of Journalism and Mass Communication: Student Seminar — 12th July, 2025.
- Department of Education: Student Seminar on stages of human development — 30th July, 2025.
- Multiple departments organized student-led seminars throughout the year to promote academic presentation skills, research aptitude, and scholarly communication.

Special Lectures and Interdisciplinary Events

- Department of English: Special Lecture on advanced literary discussions — June 2025.
- Department of Music: Inter-Departmental Lecture to promote interdisciplinary learning and cultural appreciation — July 2025.

CO-CURRICULAR AND CULTURAL ACTIVITIES

Commemorative and Cultural Programmes

- 132nd Birth Anniversary of Dr. S.R. Ranganathan, organized by the Central Library on 9th August, 2024. Best Student Reader and Best Teacher Reader awards were conferred.
- 125th Anniversary of 'Bonoful' (pen name of celebrated Bengali author Balaichand Mukhopadhyay), organized by the Department of Bengali on 1st October, 2024.
- Speech Competition on Rabindranath Tagore organized by the Cultural Committee on 8th August, 2025 (22nd Shrabon), paying homage to the poet-laureate.
- Extempore Speech Competition on 'Best Story Book' by the Central Library on 12th August, 2025 to commemorate S. Ranganathan, the Father of Library Science.

Publications, Exhibitions, and Creative Events

- Women's Cell E-Magazine — 'Celebrating Womanhood: A Detour Into Stories of Breaking the Silence' — published on 9th December, 2024 to promote gender sensitization.
- Book Talk Programme organized by the Central Library — 20th December, 2024.
- Department of Education: Departmental Exhibition on the Educational Philosophy of Rabindranath and Froebel — 28th February, 2025.
- Department of Journalism and Mass Communication: Three-Day Workshop on 'Journalistic Writing Skills and Technicalities' — 25th January, 2025.
- Department of History: Publication of Student Wall Magazine 'Itibritto' on 'Violence Against Women: Women's Rights and Activists in India' — 4th March, 2025.
- Department of Bengali: 'The Stage as a Classroom: Exploring Theatre in Teaching–Learning' — 29th April, 2025.
- Central Library: Film Screening of Satyajit Ray's 'Sonar Kella' and Quiz Contest on 104th Birth Anniversary of Satyajit Ray — 2nd May, 2025.
- Department of Bengali: Film Screening of 'Hirak Rajar Deshe' to engage and motivate students — 8th January, 2025.
- Department of History: Exhibition on 'Ancient Indian Sources: The Foundation of Indian Knowledge System' — 7th May, 2025.
- Department of Music: Student Wall Magazine 'KaviPranam' — 7th May, 2025.
- Department of Education: Student E-Magazine on 'Exploring the Educational Philosophies of Eminent Indian and Western Thinkers' — 8th May, 2025.
- Women's Cell: Student Wall Magazine 'Untrodden Path' and homage to Pritilata Waddedar on her 114th Birth Anniversary — 5th May, 2025.
- Department of Music: Wall Magazine publication showcasing creative talents — May 2025.

Community Outreach

- Collaborative Meeting with Headmasters and Headmistresses from schools in the Ashoknagar community — 15th November, 2024. The meeting initiated the programme 'Endeavour Towards a Holistic Development of Education in Ashoknagar', aimed at strengthening school-college academic linkages and improving student pipeline.

ADD-ON COURSES AND SKILL DEVELOPMENT

The Academic Sub-Committee actively promoted skill-based learning through add-on courses offered to students across multiple semesters, in alignment with the NEP 2020 emphasis on vocational and experiential learning.

- Add-On Course on Drama ('Natya Shilpo') — Department of Bengali, for 3rd Semester students. Students enrolled in December 2024 and completed 40 hours of the course by January 2025.
- Add-On Course on 'Freshwater Ornamental Aquarium Management and Care' — Career Counseling Cell of NSM, in collaboration with North 24 Parganas Krishi Vigyan Kendra, for 1st Semester students. This course provided industrial exposure and practical skill development.
- Department of Music: Student Exhibition organized on 28th November, 2024, showcasing the creative and performative skills of students.
- New add-on courses for 2nd and 4th Semester students were proposed for introduction in subsequent terms.
- Proposed Add-On Course on Indian Knowledge System for 3rd Semester students — recommended for introduction in the next academic session.
- Proposed Memorandum of Understanding with Tally Academy to introduce skill-based accounting and commerce courses, aimed at enhancing employability.

SWAYAM and Digital Learning Initiative

- One-Day Student Workshop on 'SWAYAM: Digital Learning for a Better Career' was jointly organized by the Academic Sub-Committee and IQAC on 2nd July, 2025 for 4th Semester

students. The workshop sensitized students to online learning platforms endorsed by the Government of India and encouraged course enrollment.

- Three separate workshops for ABC ID registration were organized for students across three semesters, ensuring all eligible students were guided through the Academic Bank of Credits registration process.

STUDENT WELFARE AND MENTORING

Mentoring Classes

In a significant institutional initiative, dedicated mentoring classes were incorporated into the main class routine for 2nd, 4th, and 6th Semester students to provide academic guidance, address personal counselling needs, and track individual student progress.

Scholarship Awareness Programmes

- The Scholarship Committee conducted targeted awareness programmes and workshops for students of different semesters on government scholarship schemes, including Kanyashree, Oikyashree, and other state and central government schemes.
- Students were guided and assisted through the application process, ensuring wider access to scholarship benefits.

Academic Merit Awards

- Prizes were awarded to students from various departments based on academic merit as part of the annual academic programme, with the aim of motivating and encouraging excellence.

Parent-Teacher Meetings

- Parent-Teacher Meeting for 1st Semester (NEP) and 5th Semester (CBCS) students was organized in December 2024, with all departments instructed to participate. Parents were apprised of student progress and institutional expectations.
- Parent-Teacher Meeting for 6th Semester (CBCS) students was organized on 16th May, 2025 to inform parents about academic progress ahead of final examinations.
- Parent-Teacher Meeting for 2nd and 4th Semester (NEP) students was organized in July 2025, addressing academic progress, developmental needs, and attendance concerns.

Orientation Programme on Internship

- An Orientation Programme on Internship was organized on 2nd July, 2025 for 4th Semester students under the NEP framework. The programme explained the importance, requirements, and process of the mandatory internship component.

Special and Remedial Classes

- Special classes were arranged for students to address syllabus requirements and provide additional academic support beyond regular sessions.
- Remedial classes were recommended and partially implemented to provide support to academically struggling students, particularly following NEP 2nd Semester result analysis.

EDUCATIONAL EXCURSION

The Department of Geography organized an Educational Excursion to Ranchi–Netarhat, Jharkhand from 28th November to 2nd December, 2024. The excursion provided students with field-based learning experience, exposure to diverse geomorphological and cultural landscapes, and practical skills in geographic observation and documentation. Such excursions align with the NEP's emphasis on experiential and contextual learning.

NEP RESULT ANALYSIS AND ACADEMIC INTERVENTIONS

The Academic Sub-Committee conducted a detailed analysis of the NEP 1st Batch 2nd Semester examination results. The findings identified areas requiring urgent pedagogical intervention and prompted the committee to recommend the following measures:

- **Enhanced Tutoring:** Provision of remedial and support classes to assist academically struggling students.
- **Regular Assessments:** Continued implementation of Continuous Comprehensive Evaluation (CCE) to track individual student progress and provide timely feedback.
- **Interactive Teaching Methods:** Adoption of student-centric pedagogies including debates, quizzes, group discussions, and extempore presentations.
- **Parental Involvement:** Strengthening communication with parents and guardians through regular parent-teacher meetings.
- **Workshops and Seminars:** Organization of focused workshops on study skills, time management, digital literacy, and stress reduction techniques.

Additionally, a change in student attendance patterns was observed during the later part of the session, with students showing a preference for morning classes (10:00 AM) and reluctance to attend late afternoon sessions (3:00 PM and 4:00 PM). The committee recommended adjusting the timetable in subsequent semesters to optimise student engagement.

PROPOSALS AND RECOMMENDATIONS

Based on observations accumulated over the academic year, including declining enrolment under the NEP framework, faculty shortages, and evolving student needs, the Academic Sub-Committee placed the following formal proposals and recommendations before the Principal and Governing Body:

Academic Diversification

- **Introduction of New Subjects:** Incorporation of Psychology, Philosophy, Nutrition, and Computer Science as new disciplines, along with a restructuring of existing subject combinations, to attract a wider student base and align the curriculum with contemporary career trends.
- **Revision of Subject Combinations under NEP:** Review and restructuring of existing minor and MDC combinations to enhance academic flexibility and inter-disciplinary learning.

Faculty Recruitment

- Urgent recruitment of full-time contractual faculty, particularly in the Departments of Education, Journalism and Mass Communication, History, English, and Sociology, where chronic shortfalls have been documented.
- An application for the appointment of new teachers has been submitted to the Director of Public Instruction (DPI). Expedited processing of this request is strongly recommended.

Community Engagement and Outreach

- Strengthening school-college linkages through structured academic outreach programmes to improve student awareness of higher education opportunities and increase enrolment.
- Sustained community-based academic activities to foster closer ties with the local population and enhance the college's visibility as an accessible institution of quality education.

Library and Infrastructure

- Expansion of the Central Library's collection to include resources related to add-on courses, skill development, and professional career guidance.
- Signing of an MoU with Tally Academy to introduce skill-based accounting and commerce education, with a focus on enhancing employability for students.

Student Retention and Welfare

- Implementation of a structured mentoring programme with regular tracking of student academic performance and personal well-being.
- Revision of timetable to prefer morning time slots (10:00 AM – 2:00 PM) based on observed student attendance patterns.

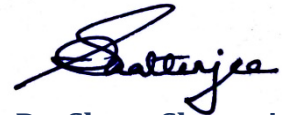
CONCLUSION

The Academic Sub-Committee of Netaji Satabarshiki Mahavidyalaya has, over the course of the Academic Session 2024–25, demonstrated a sustained commitment to academic quality, institutional improvement, and student-centric education. Despite the significant structural challenge posed by faculty shortages, the Committee ensured the continuity and enrichment of the academic calendar through timely planning, proactive interventions, and collaborative engagement with all institutional stakeholders.

The year witnessed the concurrent operation of the CBCS and NEP frameworks, the completion of the terminal CBCS batch with commendable results, and the growing consolidation of the NEP infrastructure. Events spanning international seminars, faculty development programmes, cultural celebrations, community outreach, skill-based add-on courses, and scholarship awareness campaigns collectively reflect the College's holistic educational vision.

The Committee acknowledges the need for immediate and sustained action on faculty recruitment, curriculum diversification, and community engagement to ensure the institution's continued growth and relevance. The proposals submitted herein are intended to provide a roadmap for improvement and are offered in the spirit of constructive institutional development.

The Academic Sub-Committee remains dedicated to upholding the highest standards of academic excellence, quality assurance, and inclusive education at Netaji Satabarshiki Mahavidyalaya.



Dr. Shree Chatterjee

Convener, Academic Sub-Committee
Netaji Satabarshiki Mahavidyalaya
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