



NETAJI SATABARSHIKI MAHAVIDYALAYA

Ashoknagar, North 24 Parganas, West Bengal

Affiliated to West Bengal State University | NAAC Accredited

ANNUAL REPORT OF THE ACADEMIC SUB-COMMITTEE

Academic Session 2023–2024

Submitted by: **Dr. Shree Chatterjee**

Convener, Academic Sub-Committee

Netaji Satabarshiki Mahavidyalaya

EXECUTIVE SUMMARY

The Academic Sub-Committee of Netaji Satabarshiki Mahavidyalaya presents this Annual Report for the Academic Session 2023–24, consolidating activities undertaken across three reporting periods: April to August 2023, September 2023 to January 2024, and January to April 2024. This report has been prepared in conformity with NAAC quality assurance parameters and documents the Committee's sustained efforts to promote academic excellence, enrich the teaching-learning environment, and strengthen the institutional framework.

The session was a landmark year for the institution, being the first year of full implementation of the Four-Year Undergraduate Programme (FYUGP) under the National Education Policy (NEP) 2020, with 1st Semester offline classes commencing from 1st August 2023. Concurrently, the college continued to manage the CBCS cohorts through their final semesters, ensuring quality and continuity across both frameworks.

Key highlights include the successful launch of NEP-based academic structures, multiple add-on certificate courses, inter-institutional MoUs, international and departmental seminars, cultural celebrations, career counselling programmes, and the introduction of new MDC offerings. The Committee also placed formal recommendations before the college administration regarding faculty recruitment, infrastructure needs, seat rationalisation, and curriculum diversification.

Three sub-committee reports (August 2023, January 2024, and April 2024) have been consolidated into this single, comprehensive annual report for website publication and NAAC documentation.

INSTITUTIONAL OVERVIEW AND GOVERNANCE

About the Institution

Netaji Satabarshiki Mahavidyalaya, located at Ashoknagar in North 24 Parganas, West Bengal, is a NAAC-accredited general-degree college affiliated with West Bengal State University (WBSU). The college offers undergraduate education across Arts and Science disciplines and primarily serves first-generation learners from the Ashoknagar-Kalyani sub-divisional belt. The institution's commitment to accessible, quality education drives every initiative of the Academic Sub-Committee.

Departmental Leadership Changes

The following changes in departmental leadership were formally effected to ensure continuity of academic administration:

With Effect From	Department	New Head of Department
1st August, 2023	History	Smt. Sukanya Som
1st August, 2023	Sanskrit	Gouranga Show
1st August, 2023	Journalism & Mass Comm.	Moumita Sarkar

Special Financial Sanction

The college authority sanctioned Rs. 20,000/- to the Department of Journalism and Mass Communication and the Department of Education respectively, to facilitate the arrangement of special supplementary classes in acknowledgement of existing faculty shortfalls in these departments.

Seat Rationalisation and MDC Approval

- The college authority formally applied to WBSU for a 50% reduction in seat strength across all subjects. West Bengal State University approved this proposal, marking a significant step toward improving the quality of instruction and the teacher-student ratio.
- Applications for various Multidisciplinary Courses (MDC) for 1st Semester students under the NEP framework were submitted and duly sanctioned by West Bengal State University, enriching the curriculum portfolio of the institution.

ACADEMIC PLANNING AND CURRICULUM DELIVERY

Commencement of NEP 2020 — Four-Year Undergraduate Programme

In a historic milestone for the institution, the Four-Year Undergraduate Programme (FYUGP) based on the National Education Policy 2020 was formally introduced during this academic session. Offline classes for Semester I commenced on 1st August, 2023, as per government directives. A formal College Orientation Programme was organised on the same day to welcome students of the 2023–24 NEP batch, introducing them to the structure, philosophy, and opportunities of the new programme.

The implementation of NEP-2020 necessitated significant logistical recalibration, including new timetable construction, MDC sanctioning, ABC ID enrolment, and revision of subject combinations. The Academic Sub-Committee coordinated closely with departments, the IQAC, and university authorities to ensure a smooth launch.

Semester Routine Preparation

- Routine for the Odd Semester of 2023–24 (1st, 3rd, and 5th Semesters) was prepared and distributed to all departments before the commencement of offline classes in August 2023.
- Internal examination schedules were planned and communicated to the Examination Committee in time for both CBCS and NEP cohorts.

- The routine for the odd semester of 2024-25 was prepared for the commencement of classes.

NEP Subject Combinations — Honours Programme (2023–24)

The following subject combinations were formally offered under the Honours (Major) stream of the FYUGP for the session 2023–24:

Code	Major Subject	Minor 1	Minor 2 / MDC
H1PX	Music	Education	Bengali / MDC: JMC, Sociology
HXPX	Geography (B.Sc.)	Political Science	Economics / Mathematics
HXPX	Education	Political Science	History / Sociology
HXPX	Sociology	Political Science	History / Education
HXPX	Journalism & Mass Comm.	Bengali / English	Political Science
HXPX	English	Political Science	History
HXPX	History	Sociology	Political Science
HXPX	Political Science	Sociology	History
HXPX	Sanskrit	History	Bengali
HXPX	Bengali	Education	History
HXP1	Bengali	Physical Education	History
HXP1	History	Physical Education	Political Science
HXP1	English	Physical Education	History
HXP1	Sanskrit	Physical Education	Bengali

General Programme (FYUGP) Subject Combinations (2023–24)

Under the General stream (FYUGP), multiple tri-subject combinations were offered spanning Bengali, History, Education, Political Science, English, Sanskrit, Sociology, Economics, Mathematics, Physical Education, Geography, and Journalism & Mass Communication, under codes GXP X, GXP1, and GXP2.

The AEC for 1st Semester was Bengali; the VAC was Environmental Studies. No SEC or MDC was applicable for the General stream in the 1st Semester under the NEP framework.

DSE Papers Offered — 6th Semester (CBCS), Session 2022–23

The following Discipline Specific Elective papers were offered for the final-year CBCS cohort in their 6th Semester:

Sl.	Subject	Discipline	Paper Code(s)
1	Bengali	Hons.	BNGADSE04T, BNGADSE05T
1	Bengali	General	DSE 1D / BNGGDSE04T
2	English	Hons.	ENGADSE04T, ENGADSE05T
3	Education	Hons.	EDCADSE04T, EDCADSE06T
3	Education	General	DSE 1D (EDCGDSE04T)
4	Geography	Hons.	GEOADSE04T, GEOADSE05T
4	Geography	General	GEOGDSE04P
5	History	Hons.	HISADSE04T, HISADSE05T
5	History	General	HISGDSE04T
6	Music	Hons.	MUCADSE05T, MUCADSE06T
7	Political Science	Hons.	PLSADSE04T, PLSADSE06T
7	Political Science	General	PLSGDSE04T
8	Sanskrit	Hons.	SANADSE04T, SANADSE06T
9	Sociology	Hons.	SOCADSE04T, SOCADSE06T
9	Sociology	General	SOCGDSE03T
10	Physical Education	General	PEDGDSE03T
11	Economics	General	ECOGDSE04T
12	JMC	General	JORGDSE04T

Skill Enhancement Courses (SEC)

SEC classes in Basic Computer Course and Spoken English were arranged successfully for 3rd and 5th Semester (CBCS) students between October 2023 and January 2024, in line with WBSU regulations. The Spoken English SEC was also offered for 4th Semester students in the previous year (April–August 2023), with the SEC examination conducted smoothly as per university norms.

EXAMINATIONS AND ASSESSMENTS

Internal Examinations — CBCS

- Internal examinations for 2nd and 4th Semester (CBCS) students were arranged from 20th April to 30th April, 2023.
- Internal examinations for 3rd and 5th Semester (CBCS) students were held in November and December 2023.

- Internal examinations for 4th and 6th Semester (CBCS) students were arranged in early 2024, as per the Academic Sub-Committee's directives to the Examination Committee.
- Semester VI final WBSU examinations commenced from 3rd August, 2023 and were conducted smoothly.

Continuous Evaluation — NEP

- The first Continuous Evaluation (CE) for 1st Semester students under the NEP 2020 batch was conducted alongside the CBCS internal examinations in November–December 2023, marking the first formal internal assessment under the new framework.

University Examination Form Fill-Up

The following data documents student participation in university examination form fill-up across the session:

Semester / Stream	Regular Students	Backlog Students	Total
2nd Semester (CBCS) — April 2023	345 admitted	366 filled form	~366
4th Semester (CBCS) — April 2023	545 admitted	520 filled form	~520
3rd Semester (CBCS) — Nov 2023	546	—	546
5th Semester (CBCS) — Nov 2023	569	—	569
1st Semester (NEP) — Jan 2024	426	—	426

FACULTY SITUATION AND CLASS LOAD ANALYSIS

The college has been confronting a critical shortage of teaching staff for the past two years, with the deficit severely impacting scheduled instructional delivery across multiple departments. The data below, consistent across all three reporting periods, documents the extent of this challenge for the session 2023–24.

Class Load Analysis — Session 2023–24 (Odd Semesters: 1st, 3rd, 5th)

Sl. No.	Department	Allotted Classes	Classes Taken	Shortfall (Approx.)
1	English	67	67	Nil
2	Bengali	77	77	Nil
3	History	70	63	7
4	Education	74	31	43

Sl. No.	Department	Allotted Classes	Classes Taken	Shortfall (Approx.)
5	Political Science	70	70	Nil
6	Sanskrit	32	32	Nil
7	Music	72	72	Nil
8	Geography	84	84	Nil
9	Journalism & Mass Comm.	74	30	44
10	Sociology	70	44	26
11	Physical Education	22	22	Nil
12	Economics	17	17	Nil
13	Mathematics	17	17	Nil

Observations on Teaching Shortfall

- Education and Journalism & Mass Communication recorded the most critical shortfalls, with deficits of 43 and 44 classes respectively in the odd semester — representing a loss of approximately 58% and 59% of allotted instructional hours.
- Sociology also reported a shortfall of 26 classes, and History showed a deficit of 7 classes.
- Existing faculty members have voluntarily taken classes beyond government-mandated norms to partially compensate for the deficit; however, this measure is insufficient to fully address the gap.
- The college urgently requires the recruitment of full-time contractual teachers, particularly for the Departments of Education, Journalism & Mass Communication, and Sociology.
- Additionally, the college requires more classrooms to accommodate the new structural requirements of the FYUGP under NEP 2020, with multiple concurrent sections now necessary for multidisciplinary courses.

Despite persistent efforts by the existing faculty and the college administration, the shortage of teaching staff continues to be the most pressing academic governance challenge confronting the institution. Formal requests for faculty recruitment have been submitted to the relevant authorities.

ADD-ON COURSES, MOUS, AND SKILL DEVELOPMENT

Add-On Certificate Courses (40 Hours)

- Department of Bengali: Add-On Certificate Course on Soft Skills — introduced in the September–January period, offering students structured exposure to professional communication, presentation, and interpersonal skills.

- Department of English: Add-On Certificate Course on Performing Arts (Drama) — offered to students as a 40-hour course, nurturing creative expression and stage performance skills.
- Department of Geography: Add-On Certificate Course focusing on Geomorphic Studies — skill-based training in field methods, map reading, and physical landscape analysis.
- Department of Economics: Add-On Certificate Course on Research Methodology — equipping students with quantitative and qualitative research tools relevant to social science enquiry.
- Department of Education offered an add-on course titled "Mindful Living: Cultivating Values of Well-being" on June 21, 2024.

These courses were introduced in alignment with the NEP's emphasis on experiential learning, vocational skills, and holistic student development. The 40-hour structure ensures sufficient depth of engagement for each enrolled student.

Memoranda of Understanding (MoUs)

- MoU with Ramkrishna Mission: Successfully signed to facilitate academic exchange, collaborative programmes, and the elevation of institutional quality through engagement with a premier educational institution of the region.
- MoU with Krishi Vigyan Kendra (KVK): Successfully executed to foster collaboration in agricultural sciences, skill training, and rural knowledge systems, creating pathways for students interested in agri-sciences and rural development.
- Memorandums of Understanding (MoUs) were signed with Brainware University and DIIHM on May 10, 2024, to elevate the level of excellence and career-centric activities. Both MoUs represent the institution's proactive approach to building academic partnerships that extend the reach and relevance of its educational programmes beyond the traditional classroom.

SEC — Spoken English and Computer Applications

Skill Enhancement Courses in Spoken English and Basic Computer were delivered successfully for 3rd and 5th Semester (CBCS) students from October 2023 to January 2024, fulfilling both the university requirement and the practical skill needs of students.

FACULTY DEVELOPMENT AND PROFESSIONAL ADVANCEMENT

Refresher Courses and Faculty Induction

The following faculty members successfully completed UGC-mandated professional development programmes during the academic session:

Faculty Member	Programme Completed	Period
Dr. Dipanjan Das Majumder	Refresher Course	Sept–Jan 2023–24
Moutusi Basak	Refresher Course	Sept–Jan 2023–24
Bidisha Mahato	Refresher Course	Sept–Jan 2023–24
Shiuli Sarkar	Faculty Induction Programme	Sept–Jan 2023–24
Prama Bhattacharya	Refresher Course	Jan–Apr 2024
Anwasha Dasgupta	Refresher Course	Jan–Apr 2024
Dr. Bidisha Mahato	Refresher Course	Jan–Apr 2024
Dr. Pradip Kumar Mandal	Short Term Course (STC)	Jan–Apr 2024

Faculty Exchange Programme

Under the joint aegis of the IQACs of Netaji Satabarshiki Mahavidyalaya and Banipur Mahila Mahavidyalaya, a successful Faculty Exchange Programme was organised on 6th October, 2023. Seven faculty members from Banipur Mahila Mahavidyalaya, representing the Departments of Sociology, Political Science, History, Education, and Bengali, conducted classes at NSM for the first time during the current semester. This initiative fostered inter-institutional academic collaboration, exposed students to diverse pedagogical styles, and strengthened the network of academic partnership in the region.

SEMINARS, WORKSHOPS, AND ACADEMIC EVENTS

International Seminars

- Department of Bengali: One-day International Seminar on 'Smarane Manane Satyajit' — May 2023, celebrating the life and legacy of filmmaker Satyajit Ray through academic discourse.
- Department of Bengali: One-day International Seminar on 'Maikel Madhusudan Dutt' — March 2024, dedicated to the 19th-century Bengali poet-playwright and literary reformer Michael Madhusudan Datta.

Departmental and Interdisciplinary Student Seminars

- Departments of Education, History, and English: Interdisciplinary special lectures on various pertinent issues — June and July 2023.
- Departments of History, Education, Bengali, Music, and English: Interdisciplinary Student Seminars on diverse scholarly themes — September–January 2023–24.
- Departments of History, Education, and English: Interdisciplinary Student Seminars — January–April 2024.

- Department of History: Interdisciplinary Student Seminar on contemporary historical issues — January–April 2024.
- Department of Economics organized a webinar on “Ethics in the Workplace and Discrimination” on May 20, 2024.

Students' Week and NEP Awareness

In adherence to government directives, a dedicated Students' Week programme was held at the college in January 2024. The event featured seminars, workshops, and creative activities centred on the implementation and philosophy of the National Education Policy 2020. The programme was designed to inspire students, unveil their inner talents, and familiarise them with the new academic framework under which they are enrolled.

Book Talk and Library Events

- A Book Talk Programme was held at the Central Library in the September–January period, encouraging students to engage with literary texts beyond the prescribed syllabus.
- Library Orientation Programme was organised on 21st and 22nd August, 2023, to inform newly admitted 1st Semester students about library facilities, resources, and cataloguing systems.
- On 11th August, 2023, to attract students to the library, a Poster Exhibition on 'Library and Society' and a Book Exhibition on 'Autobiographical Works and the Socio-Cultural Fabric of India' were organised.
- A Book Fair was organised by the Central Library in February 2024, providing students and faculty access to a wide range of academic and literary works and fostering a culture of reading.

CO-CURRICULAR AND CULTURAL ACTIVITIES

Commemorative and Cultural Programmes

- Ambedkar Jayanti was observed with the publication of the E-Magazine 'Ambedkar Smaranika', engaging students in the life and thought of Dr. B. R. Ambedkar through creative documentation.
- Raja Rammohan Roy's Birthday (22nd May, 2023) was celebrated by the Department of Education with a wall magazine publication on Rammohan's social and educational reform contributions.
- World Environment Day and Nature Conservation Day were observed in June 2023 with environment-related activities including a special lecture, wall magazine publication, and a seminar on waste management and sustainable development.
- Rabindra Jayanti and 22se Shrabon were celebrated by the Cultural Committee with cultural programmes honouring Rabindranath Tagore.

- 77th Independence Day was celebrated with cultural programmes and a Staff–Student Football Match.
- Department of Education: Discussion meeting on Educational Reform and Social Reform of Iswar Chandra Vidyasagar — September 2023.
- Department of History: Exhibition on 'Ashoknagar' and E-Magazine 'Itibritto' on Ashoknagar to encourage students to study the history and character of their local area.
- In March 2024: Department of History organised an Exhibition on 'Cultural Diversity in India'; Department of Education arranged a discussion on World Water Day; Department of History and Education published wall magazines on 'Eco Warriors' and 'Unity in Diversity' respectively.
- Department of Bengali and the library organized a storytelling program on May 2, 2024, to commemorate Satyajit Ray's 104th Birth Anniversary.
- On May 15, 2024, Tagore's 163rd Birth Anniversary was celebrated with insightful discussions under the theme "Annyo Rabindranath".
- Raja Rammohan Roy's birthday was celebrated by the Department of Education on May 22, 2024. An e-magazine was published highlighting Rammohan's social and educational reforms.

Gender Sensitisation and Student Welfare

- Gender Sensitisation Programme and Women's Day were observed by the Grievance Cell, raising awareness of gender equity and inclusivity among students.
- The Anti-Ragging Committee distributed pamphlets to students detailing various issues, guidelines, and legal provisions related to ragging prevention.
- The Women's Cell published a student e-magazine titled "Untrodden Path" in May 2024 to raise awareness about gender sensitization.

Environmental Activities

In June 2024, various educational initiatives were undertaken to promote environmental awareness and protection. These included the celebration of World Environment Day and Nature Conservation Day, the organization of student seminars to raise awareness about ecological issues and mental well-being, and the hosting of special lectures on environmental sustainability.

Academic Audit

An Academic Audit was successfully conducted by the Academic Sub-Committee on 23rd June, 2023, evaluating department-wise curriculum delivery, attendance records, and co-curricular engagement. The audit provides an important evidence base for institutional self-assessment and NAAC documentation.

College Sports and Co-Curricular Recognition

College Sports events were organised during December 2023, and a Mentor-Mentee Meet was held, strengthening the pastoral relationship between faculty and students. A Staff-Student Football Match was also organised as part of the Independence Day celebrations in August 2023.

STUDENT WELFARE, MENTORING, AND CAREER COUNSELLING

Parent-Teacher Meetings

- Parent-Teacher Meetings were organised by all departments in the first half of July 2023 for 2nd, 4th, and 6th Semester (CBCS) students, informing parents about student progress and attendance.
- Parent-Teacher Meetings were held across all departments in January 2024 for 1st, 3rd, and 5th Semester students, under direction of the Academic Sub-Committee.
- The Academic Sub-Committee instructed all departments to arrange parent-teacher meetings in the third week of June 2024 for 2nd (NEP), 4th, and 6th semester students to inform parents about student progress.

Career Counselling Cell

The Career Counselling Cell organised two programmes during the session to prepare students for the job market:

- Open Discussion with Students on Career Opportunities: An interactive session helping students identify career pathways aligned with their academic disciplines and personal strengths.
- Three-Day Career-Oriented Training Programme in collaboration with the Alumni Cell: Designed for ex-students of the college, with a focus on personality development and job-interview preparedness. This initiative strengthened the alumni-institution relationship and provided practical career guidance.

Mentor-Mentee Programme

A structured Mentor-Mentee Meet was held in December 2023, providing an organised platform for faculty to engage individually with students on academic progress, personal challenges, and career aspirations. This initiative aligns with the NEP's emphasis on personalised, holistic education.

EDUCATIONAL EXCURSIONS AND STUDY TOURS

Departmental Educational Excursions and Study Tours

- Department of Geography: Syllabus-related Educational Excursion — conducted in the September–January period, providing students hands-on experience of geographic field methods.

- Department of Education: Syllabus-related Educational Excursion — undertaken in the same period, enabling students to apply theoretical knowledge of education to real institutional settings.
- Department of Physical Education: Study Tour — organised to expose students to professional sports infrastructure and physical education practices outside the college campus.
- Department of Bengali and Department of Economics: Study Tours — undertaken to motivate students and contextualise classroom learning within broader cultural and economic environments.
- Department of Geography: Field Training Programme at Gangasagar — conducted in March 2024. Students engaged in coastal geomorphology studies, tidal observations, and field mapping exercises at the confluence of the Ganges and the Bay of Bengal.

These excursions exemplify the Committee's commitment to experiential and contextual learning, particularly relevant in the NEP's framework, which places high value on real-world application of academic knowledge.

PROPOSALS, RECOMMENDATIONS, AND CHALLENGES

Academic Diversification

- The Academic Sub-Committee formally proposed the introduction of new academic disciplines — including Psychology, Philosophy, Nutrition, and Computer Science — to broaden the institution's programme offerings and attract a wider student base. This proposal was reiterated across the second and third reporting periods, reflecting the urgency of the recommendation.
- The restructuring of subject combinations was proposed to better align with student demand, career aspirations, and the interdisciplinary ethos of the NEP framework.

Faculty Recruitment

- The persistent shortage of teaching staff — documented consistently across all three reporting periods — necessitates urgent and sustained recruitment of full-time contractual faculty, particularly in Education, Journalism & Mass Communication, and Sociology.
- The committee reiterates that current compensatory measures, including overloading of existing faculty and temporary engagement of guest teachers, are unsustainable and do not serve the long-term academic interests of the institution.

Infrastructure

- The college urgently requires additional classrooms to support the NEP's multidisciplinary course structure, which mandates concurrent teaching of Major, Minor, MDC, AEC, SEC, and VAC courses across multiple student groups.

Student Attendance

Despite concerted efforts by faculty and strict enforcement of attendance norms, student attendance across all semesters remains persistently low. The Academic Sub-Committee recommends a holistic review of the factors contributing to this challenge and the development of targeted interventions including student engagement activities, mentoring, and parental involvement.

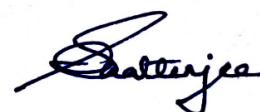
CONCLUSION

The Academic Sub-Committee of Netaji Satabarshiki Mahavidyalaya records, with satisfaction, the broad range of academic and co-curricular initiatives undertaken during the session 2023–24. The year was defined above all by the successful launch of the Four-Year Undergraduate Programme under NEP 2020 — a transformation that demanded institutional agility, inter-departmental coordination, and a commitment to quality that was amply demonstrated by the faculty and administration.

From the execution of inter-institutional MoUs with Ramkrishna Mission and Krishi Vigyan Kendra, to the introduction of multiple add-on certificate courses, from the commemoration of national and cultural figures to the organisation of international seminars — the session was characterised by intellectual vitality and institutional endeavour. The Faculty Exchange Programme, the Academic Audit, and the sustained implementation of Mentor-Mentee and Parent-Teacher engagement mechanisms further testify to the committee's holistic approach to academic governance.

Nevertheless, the shadow of inadequate faculty strength continues to fall over academic delivery in several departments. The committee urges the college administration and governing body to treat the recruitment of contractual teachers and the provision of additional infrastructure as matters of the highest institutional priority.

Looking ahead, the Academic Sub-Committee remains committed to enriching the educational experience at NSM, championing curriculum innovation, and ensuring that every student — regardless of socio-economic background — has access to quality, relevant, and inspiring higher education.



Dr. Shree Chatterjee

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Netaji Satabarshiki Mahavidyalaya
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